TENDER DOCUMENT

For

Purchase of Desktop Computers, Shredders, CCTV, Access Control System and Misc. Equipment

LOT-II & LOT-III

Last date for submission of bid: 29th January 2025 11:00 am

Performance Management and Reforms Unit
Chief Secretary Office, Gilgit.
www.pmrugb.gov.pk
ehsan.karim@pmrugb.gov.pk
Phone: 05811-940158

DISCLAIMER

The information contained in this document, as well as any information subsequently provided to bidders or applicants by or on behalf of the Performance Management & Reforms Unit (PMRU), Chief Secretary's Office, Gilgit-Baltistan, whether communicated verbally or in written form, is intended to outline the terms and conditions for this document. This document, along with any additional information provided, is subject to the terms and conditions herein.

This document is not an agreement and should not be construed as such. It serves as an invitation for qualified applicants to submit their bids to the PMRU, Chief Secretary's Office, Gilgit-Baltistan. The purpose of this document is to provide bidders with information to assist in the preparation of their bidding documents.

This document does not claim to contain all the information that each bidder may require. Bidders are responsible for conducting their own investigations and analysis to verify the accuracy, reliability, and completeness of the information provided. Bidders should seek independent advice where necessary.

PMRU, Chief Secretary's Office, Gilgit-Baltistan, reserves the right, at its sole discretion and without obligation, to update, amend, or supplement the information contained in this document. PMRU, Chief Secretary's Office, Gilgit-Baltistan, accepts no liability for any loss or damage suffered by any party relying on this document or any subsequent communications.

INSTRUCTIONS TO BIDDERS

1. Eligibility Criteria
  i.   Bidders must be registered with SECP /Form-C.
 ii.   Bidders must have a valid NTN, GST number, and vendor number (unless exempt under   any applicable laws/rules).
iii.   Bidders must provide proof of having an operational Sales Center/Office in Gilgit-Baltistan.
 iv.   Bidders must be active, registered taxpayers with the Federal Board of Revenue (FBR), unless exempt under relevant laws/rules.
  v.   Bidders with quotations containing unbalanced or unrealistic rates will be rejected.
 vi.   OEM authorization is mandatory for LOT-III.
vii.   Bidders must provide proof (completion certificate) of at least 2 years of experience in delivering IT equipment.

2. Bid Submission

- Bidder can bid for LOT-II or LOT-III or both.
- Bidders are required to submit their sealed bids, inclusive of all applicable taxes, for the supply of equipment on a lot-wise basis.
- The bidding process will follow the "Single Stage, One Envelope" method as per Rule-39 (a) of the Gilgit Baltistan Public Procurement Rules, 2022.

3. Bid Security

- A Call Deposit Receipt (CDR) of 5% of the total bid value from a scheduled bank or Karakoram Cooperative Bank Limited (KCBL) must be attached to the financial quotation.
- The CDR must be in favor of the Director, Performance Management & Reforms Unit (PMRU), Office of the Chief Secretary, Government of Gilgit Baltistan, Gilgit.

4. Performance Guarantee

- The successful bidder must provide a performance guarantee equivalent to 10% of the contract value from a scheduled bank or KCBL. This guarantee must be submitted within 10 days of receiving the acceptance letter.
- The performance guarantee will be valid for the entire duration of the contract, plus an additional period of 30 days.

5. Authorized Distributorship

- OEM authorization is mandatory for LOT-III.

6. Warranty and After-Sales Service

- The equipment supplied must come with a minimum warranty period of one year.
- Bidders must provide details of after-sales service facilities available in Gilgit-Baltistan. And if not available in Gilgit-Baltistan, the bidder must provide written assurance of providing after-sales service from any other part of the country at his/her own expense.

7. Experience Requirement

- Bidders must provide proof of at least 2 years of experience in supplying similar equipment to public or private sector organizations.

8. Documentation and Proofs

- A valid proof of firm registration with SECP/Form-C.
- An undertaking on stamp paper of Rs. 100 that the firm has not been blacklisted or debarred by any government organization.
- Copies of NTN and GST registration certificates (unless exempted under any law(s)/rules).
- Last 1 year's Bank Statement of the firm with Rs. 10.000 million turnover and a closing balance of Rs. 3.000 million.
- Valid proof of firms having at least 2 years' experience in public/private sector in which they have successfully delivered IT equipment, attach completion certificates of projects.
- OEM authorization (for LOT-III only)

9. Rejection of Bids

- The Competent Authority reserves the right to reject any or all bids or proposals at any time before acceptance, as per Gilgit Baltistan Public Procurement Rules, 2022.

10. Opening of Bids

- The tender documents will be opened on 29th Jan, 2025 at 11:00 am in the committee room of GB-PMRU in the presence of the bidders or their representatives.

11. Compliance

- All bidders must comply with the terms and conditions specified in the tender documents. Non-compliance may result in rejection of the bid.

12. Note

- By submitting a bid, the bidder agrees to all the terms and conditions laid down in this document and the tender notice.

For further information and clarification, please contact:

Director, Performance Management & Reforms Unit
Office of the Chief Secretary, Government of Gilgit-Baltistan, Gilgit
05811-940158, director@pmrugb.gov.pk

DETAILED SPECIFICATIONS OF THE EQUIPMENT

Lot No II

S No.	Item/Equipment	Qty
1	**Desktop PCs** • **CPU:** 13th Gen Intel® Core™ i5 or better Intel® Wi-Fi Supported Built-in Mic + Speaker • **Storage:** 1TB • **Memory:** 8GB DDR 4 or higher • **Display:** 23" or higher with at least HD resolution • **Accessories** Keyboard Mouse: Headphones with Mic Power Extension	5
2	**Shredders** • LED Display: Overheat/ Overload/ Power/ Bin Full • Safety interlock automatically shuts shredder off if door opens • Overload protection • Thermal Protection • Manual reverse mode helps clear paper jams • Caster wheels for office mobility • Extra low noise operation • Bin capacity: 50 liter or more • Dimension (L x w x h mm) 415.5 x 383 x 666 • Jam Proof • Cut Size: Cross cut • Throat Width (inches) 8" or more	2

3	**CCTV:** • 8 Full HD CCTV Cameras • (4-MP – 1080p Waterproof – Day & Nigh Vision CCTV Cameras) or Higher • 8 Channel Digital Video Recorder • 2TB – GB Hard Disk Drive • 10 – Amp Power Supply • Waterproof Box for Connectors • Including Installation with 1 Year Warranty • Installation included.	1

4	**Access Control System**
	 • Door lock unlocks via password and card
	 • Complete system includes
	     o Magnetic lock controller exit button
	     o RF card
	     o Power Supply
	     o Wire
	     o Installation
	 Access Control System is required for a building with at-least 6 entry exit points.
		1

Lot No III

S No.	Item/Equipment	Qty

1	**Smart Screen**
	    Screen & Display:
	 • 75-inch 4K touch screen (3840 x 2160)
	 • Anti-glare, automatic brightness adjustment
	 • 85% NTSC color gamut, 1200:1 contrast ratio, 350 nits brightness
	 • 8ms response time, 20 touch points
	    General Requirements:
	 • Interactive panel, video codec, built-in speaker, microphone, camera
	 • 8-core CPU, 8GB RAM, 64GB storage
	 • External omnidirectional microphone, wall or floor stand
	    Camera:
	 • 4K30 resolution, auto-framing, speaker tracking
	    Microphone:
	 • 6 built-in microphones, 12m pickup radius, 180° angle
		1

	• Full-frequency audio (20kHz, 48kHz sampling)	
	Speakers:	
	• Two built-in speakers, 100Hz-20kHz frequency range, ≥40W total power	
	Interfaces:	
	• 1x HDMI 2.0 (4K60), 1x audio in/out, 3x USB 3.0, 1x RJ45, 1x OPS slot	
	• Wi-Fi 5 & 6, dual-band	
	OPS Module:	
	• I7-10700, 16GB RAM, 512GB SSD, Windows 10	
	Remote Control:	
	• Controls volume, mic/camera, page navigation	
	Whiteboard:	
	• Supports writing, drawing, erasing, page turning (max 100 pages)	
	• Text/graphic recognition, saves locally or to USB/email	
	Projection:	
	• Wired (HDMI/USB-C) and wireless (Wi-Fi Direct, dongle, DLNA) up to 4K30fps	
	• Reverse PC control	
	Third-party Video Conference:	
	• Compatible with third-party apps, camera auto-framing, voice tracking	
	Openness:	
	• Supports Android apps and third-party API integration	