



GOVERNMENT OF GILGIT-BALTISTAN
SCHOOL EDUCATION DEPARTMENT
DIRECTORATE OF EDUCATION
Gilgit-Baltistan

DE-EMIS-11(01)/2021-UNICEF

Gilgit: November 07, 2024

Request for Proposal

The School Education Department, Gilgit-Baltistan intends to hire the services of a Service Provider (SP) for “Establishment of 120 quality Early Childhood Development Classrooms in Government Schools of GB”.

The bidder will establish 120 ECD classrooms across GB within 06 months, this includes training of 240 nominated teachers by the department across Gilgit Baltistan.

1. The Scope of Assignment of SP includes:
 - a. Enhance the learning environment by making existing classrooms more attractive and promote joyful learning for children enrolled in ECE and lower primary (up to grade 3 level).
 - b. Provide learning resources aligned with the National Curriculum of ECE and focus on key learning competencies.
 - c. Conduct training sessions on ECD training modules to 240 teachers from each selected school.
2. The bidder must include cost covering all the above-mentioned scope for 06 Months.
3. The Service Provider (SP) should be registered company/organization under any relevant law in Pakistan, be it as an NGO/ trust/organization under Societies Registration Act, Trust Act, SECP, etc. and must have an office in GB and having minimum 05 years post registration experience in the relevant field. In case of having registration outside GB, the company must be registered with Income Tax and Sales Tax Department, and it must be on the list of Active Taxpayers of the Federal Board of Revenue.
4. The Tender Document can be downloaded from the School Education Department, GB website <https://gbdoe.edu.pk>. or can be obtained from the office of the Director Education Planning, GB Phone No 05811-960084 from the date of advertisement till **25th November 2024** during office hours on payment of non-refundable amount of Rs. 1,2000/- (Twelve Thousand). In case of online download, submit a bidding fee in cash worth Rs. 12,000/- (Twelve Thousand) in the office of the Director Education Planning Directorate of Education Gilgit-Baltistan before the closing date.
5. Proposals, complete in all respects, in accordance with the instructions provided in the bidding document (properly prepared content page, binding, paging, flagging of all required documents), in sealed envelopes should reach on **26th November, 2024** at 1100 hours in the office of Director Education Planning, GB and the technical proposals shall be opened on the same day at 11:30 hours whereas the original financial proposal along with bid security will remain with the procurement committee. GB Public Procurement Rules, 2022 will be strictly followed. These rules may be obtained from GBPPRA’s website. <https://www.gbppra.gov.pk>. As per Rule, this Tender is being placed online at GBPPRA's website, as well as being advertised in print media. Furthermore, only “**Typed**” financial bid will be considered valid in other words handwritten financial bids will not be accepted.

6. A joint venture with another company/ organization will also be acceptable subject to provision of an official authorized letter on behalf of the company/firm to enter the contract as per rules.
7. Bidding will be carried out by adopting GBPPRA 2022 clause 39(b) “Single-Stage Two Envelops” procedure and selection will be made following the Quality and Cost Based Selection (QCBS) Procedure.
8. As per GBPPRA rules 2022 up to 5% call deposit (CDR) of bid amount from any schedule bank including KCBL in the name of Director Education Planning, GB may be attached with the Technical Bid/Tender. In case Copy of CDR not found attached with Technical Bid the firm/contractor will be declared as “Non-responsive”. Successful bidder will have to submit 10% performance security of total bid price in the shape of CDR or Insurance guarantee from a AA rating Insurance company in the name of Director Education Planning GB within 7 days after bid acceptance as described in bid document.
9. A cover letter shall be furnished with Technical Proposal by attaching proformas and Financial Proposal with proforma signed by an official authorized person to enter the contract. The cover letter shall introduce the firm and summarize general qualifications, including the firm’s legal entity name, address, email address, phone number of contact person, and a short synopsis of the proposal and credentials to deliver the services sought under the bidding document.
10. All the applicable Federal, Provincial & Local taxes must be considered while preparing the financial proposals. All these taxes except GST are required to be built-in in the quoted rates and not be mentioned separately.
11. The SP providing unsubstantiated and/or incorrect information is liable to legal action and/or disqualification.
12. The number of schools / Items can be increased or decreased keeping in view the fund position for the purpose.
13. The Procurement Committee is fully empowered to accept or reject all or any of the proposals as per GB Public Procurement Rules, 2022 based on sound reasons thereof.
14. The Director Education Planning, GB will be the focal person from the School Education Department, GB.

(Jahan Zeb)
Director Education Planning
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