

## Request for Proposal (RFP)

Project's Name:	'Sustainable production center for cloth and Paper Bags employing a specially-abled person in district Hunza'
Tender No:	<u>KADO/01/24-25</u>
Description:	<u>"Supply and installation of Non-Woven Bags Making Machinery, Non-Woven, Printing Machinery and material."</u>
Bid Submission Date & Time	December 6, 2024, at 12:30 pm.
Tender Opening Date & Time:	December 6, 2024, at 01:30 pm.
Contracting Entity:	Karakorum Area Development Organization (KADO)
Place of Receiving and Opening Tender:	Core Office KADO Hunar- Khun Hyderabad Hunza, Gilgit-Baltistan, Pakistan.
Earnest Money:	5 % of the total amount quoted in favor of KADO.
Tender Document (fee) Cost:	Rs. 1,000/- PKR



Karakorum Area Development Organization

Notice Inviting Tender

Sealed bids are invited reference to Tender No. KADO/01/24-25, “Supply and installation of Non-Woven Bags Making Machinery, Printing Machinery, and material” for the Karakorum Area Development Organization (KADO) for one of its projects named; ‘Sustainable Production Center for Cloth and Paper Bags employing a specially-abled person in district Hunza.’

S/No.	Name of Work	Details
1.	Supply, Installation, Testing and Commissioning of Non-Woven Bags Making Machinery, Printing Machinery	The detailed tender document can be downloaded from the PPRA-GB website or <a href="http://www.kado.org.pk">www.kado.org.pk</a> and can also be obtained from Head Office KADO, during office hours from Monday to Friday.

- The bidders are required to submit both TECHNICAL PROPOSALS and FINANCIAL PROPOSALS in TWO SEPARATE ENVELOPES in one package, clearly marked as “Technical Proposal” and “Financial Proposal” on each along with the Tender Number.
- Financial Proposal will be opened on acceptance of the Technical Proposal based on the terms and conditions laid down in the Commercial Terms and Conditions and BOQ.
- The rejection of the Technical Proposal will lead to the disqualification of the bidder without opening the Financial Proposal.
- Evaluation will be based on the profile/experience of the supplier, technical specifications, warranty period/after-sales services, and the quoted price.
- Proposals are required to be submitted with the signature of the bidder and company seal.
- KADO reserves the right to accept or reject any or all tenders under PPRA Rules 2022 without assigning any reason whatsoever. Incomplete tenders are liable for rejection without assigning any reason thereof.
- Bids must be accompanied by a Demand Draft of 5% of the total amount quoted in the name of “M/S KADO” as Earnest Money (refundable), without which the bid will be rejected.
- The successful vendor shall be obligated to deliver the required machinery and materials within one month after the issuance of the supply order and ensure that the specifications described in the supply order are met.
- The detailed tender document can be downloaded from the website [www.kado.org.pk](http://www.kado.org.pk) and can also be obtained from Head Office KADO, during office hours from Monday to Friday.
- Technical and Financial Proposals along with the Demand Draft should reach the Core Office of KADO Hunar-Khun Hyderabad, District Hunza by or before 6th December 2024 by 12:30 pm and will be opened at 01:30 pm on the same day in the presence of bidders. Proposals/bids received after the due date and time will not be considered.

Published by  
Karakorum Area Development Organization (KADO)  
District Hunza

Contact Nos.

03555105077 - 03465358322 -03555401544

# ٹینڈر مطلوب ہے

بحوالہ ٹینڈر نوٹس

Tender No. KADO/01/24-25, "Supply and installation of Non-Woven Bags Making Machinery, Non-Woven, Printing Machinery, and material"

حکومت گلگت بلتستان سے منظور شدہ پراجیکٹ

"Sustainable Production Center for Cloth and Paper Bags employing a specially-abled person in district Hunza."

مالی سال 2024-2025 کے لیے آٹومیٹک نان وون بیگ مشین یونٹ، پرنٹنگ مشین وغیرہ کی فراہمی و تنصیب، ٹیسٹنگ اور کمشننگ کے لیے ٹھیکیدار/افراد/سپلائرز سے ٹینڈر مطلوب ہیں جو کہ نیچے دی گئی تاریخ اور وقت پر ٹھیکیداروں یا ان کے مجاز نمائندوں کی موجودگی میں کھولے جائیں گے۔

نمبر شمار	کام	تفصیل
1.	آٹومیٹک نان وون بیگ مشین یونٹ، پرنٹنگ مشین وغیرہ کی فراہمی و تنصیب، ٹیسٹنگ اور کمشننگ	ٹینڈر سے متعلق تمام تفصیلات ٹینڈر کے کاغذات میں دی گئی ہیں، جو کہ کاٹو آفس حیدرآباد ہنزہ، "پیرا جی بی" کے ویب سائٹ یا <a href="http://www.kado.org.pk">www.kado.org.pk</a> سے حاصل کیے جاسکتے

ٹھیکیداروں/سپلائرز کو تکنیکی تجویز (ٹیکنیکل پروپوزل) اور مالی تجویز (فائننشل پروپوزل) دونوں کو دو الگ الگ لفافوں میں جمع کرانا ہوگا، جس پر واضح طور پر "تکنیکی تجویز" اور "مالی تجویز" کے ساتھ ساتھ ٹینڈر نمبر لکھا ہوگا۔

مالی تجویز، تجارتی شرائط و ضوابط اور "بی او کیو" میں بیان کردہ شرائط و ضوابط کی بنیاد پر تکنیکی تجویز کی منظوری پر کھولی جائے گی۔ تکنیکی تجویز کی مستردی سے ٹھیکیدار کی نااہلی ہو جائے گی اور مالی تجویز نہیں کھولی جائے گی۔

تخمینہ سپلائر کے پروفائل/تجربے، تکنیکی تفصیلات، وارنٹی مدت/بعد فروخت سروسز اور کوٹ کردہ قیمت کی بنیاد پر کیا جائے گا۔

تجویزوں کو ٹھیکیدار/سپلائرز کے دستخط اور کمپنی کی مہر کے ساتھ جمع کرانا ضروری ہے۔

کاٹو کسی بھی یا تمام ٹینڈروں کو بغیر کسی وجہ بتائے (پیرا-رول 2022) کے تحت قبول یا مسترد کرنے کا حق محفوظ رکھتا ہے۔ ناقص ٹینڈروں کو بغیر کسی وجہ بتائے مسترد کر دیا جائے گا۔

ٹینڈروں کے ساتھ "ایم/ایس کاٹو" کے نام پر کل رقم کا 5% کا ڈیمانڈ ڈرافٹ (قابل واپسی) کے طور پر جمع کرانا ضروری ہے، جس کے بغیر ٹینڈر مسترد کر دیا جائے گا۔

کامیاب وینڈر سپلائی آرڈر کے اجراء کے بعد ایک ماہ کے اندر مطلوبہ مشینری اور مواد فراہم کرنے کا پابند ہو گا اور اس بات کو یقینی بنائے گا کہ سپلائی آرڈر میں بیان کردہ وضاحتیں پوری ہوں۔

تفصیلی ٹینڈر دستاویز کاٹو /پیرا جی بی کے ویب سائٹ سے ڈاؤن لوڈ کی جا سکتی ہے اور کاٹو ہیڈ آفس سے بھی دفتر کے اوقات میں پیر سے جمعہ تک حاصل کی جا سکتی ہے۔

تکنیکی اور مالی تجاویز کے ساتھ ساتھ ڈیمانڈ ڈرافٹ 6 دسمبر 2024 کو دوپہر 12:30 بجے تک کاٹو حیدرآباد، ضلع ہنزہ کے کور آفس میں پہنچ جانی چاہیے اور اسی دن دوپہر 1:30 بجے ٹھیکیداروں کی موجودگی میں ٹینڈر کھول دی جائیں گی۔ مقررہ تاریخ اور وقت کے بعد موصول ہونے والی تجاویز/ٹینڈر غور کے لیے نہیں لیے جائیں گے۔

المشتر

قراقرم ایریا ڈیولپمنٹ آرگنائزیشن

ضلع ہنزہ



BILL OF QUANTITY (BOQ)

Note: Bidders must mention their proposed make/brand and delivery time in the following table

<b>S #</b>	<b>ITEM DESCRIPTION</b>	<b>Total QTY</b>	<b>Quoted Brand name/ Country made in</b>	<b>Delivery time (in days)</b>
1	Non-woven bags making Machine Machine Name <b>Quantity</b> Automatic Non-Woven Plant (Complete set 3 in 1) 01 set Compressor 01 set 3 Phase Stabilizer 01 100 KVA Transformer 01 Electrification of Production Unit	04 Items	<ul style="list-style-type: none"> <li>All Well Technologies or equivalent with one-year warranty</li> <li>3 Piston, Tank up-to 800 liters, Motor 8-12 horsepower</li> <li>99.9% Copper, 100V-220V</li> </ul>	1 month
2	Printing Unit Machine Name <b>Quantity</b> Single Color Printing Machine(Flexo) 01 set Laser Engraving and marking Machine with rotary 01 set DTF Printing Unit 01 set	03 Items	Any reliable company	1 month
3	Material Material Type <b>Quantity</b> Non-Woven material 30GSM (Different sizes) 1000 Kg Non-Woven material 40GSM (Different sizes) 1000 Kg Non-Woven material 60GSM (Different sizes) 1000 Kg Non-Woven material 80GSM (Different sizes) 1000 Kg	4000 Kg	Any reliable company	1 month
4	Printing Material Item <b>Quantity</b> DTF Printing Materials IPA Chemicals for Non-Woven Pigment (color)for Non-Woven 40 Kg	9 items	<ul style="list-style-type: none"> <li>Transfer Film, ink and Powder</li> <li>IPA</li> <li>4 Colors/IPA (10 KG each color)</li> </ul>	1 month

## Commercial Terms and Conditions

No	Terms and Conditions
1	<p><u>Eligible Bidders</u></p> <ol style="list-style-type: none"> <li>1. The invitation for bidding is open to all those bidders, who are dealing in the Tender items applying for, since last 03 years at least.</li> <li>2. Name, address, and incorporation of company document proof should be provided.</li> <li>3. Supplier should be GST registered (if not applicable please mention).</li> <li>4. Proof of the duration of work must be attached. In addition, the last 03-years Bank statement of the company/ organization must be provided.</li> <li>5. Previous Supply/Work orders along with List of companies, and organizations may also be provided along with their contact persons, telephone and fax numbers to whom you have provided equipment during the last 03- years.</li> <li>6. Previous unsatisfactory track records the of bidder with KADO regarding the provision of equipment and after-sale services will not be eligible.</li> <li>7. One Year after Sale Service is a must requirement and shall be a mandatory part of the bidding process.</li> </ol>
2	<p><u>Prices</u></p> <ol style="list-style-type: none"> <li>2.1 Prices should be quoted on a Gilgit-Baltistan basis.</li> <li>2.2 The price quoted should be firm and final without any ambiguity and should include all taxes, duties, and transportation costs.</li> <li>2.3 All the prices will be quoted in PAK Rupees.</li> <li>2.4 Earnest money i.e. 5% of the total quoted price of tendered items including installation charges (if any) should be enclosed with the bids, in the name of M/s. KADO.</li> <li>5 Bidder should clearly mention the country of the origin of the equipment.</li> <li>2.6 The price of each item must be quoted separately.</li> <li>2.7 The price of each item/machine shall be evaluated on lot basis.</li> </ol>
3	<p><u>Bid Validity</u></p> <p>Bids should be valid for 60 days from the date of opening of the bid.</p>
4	<p><u>Time Schedule for submission of bid/Quotation</u></p> <ol style="list-style-type: none"> <li>1. Only sealed quotations will be accepted up till the given time at the given place.</li> <li>2. Quotations should be submitted in sealed envelopes containing sealed technical and financial bids containing necessary information about the particular Tender Number.</li> <li>3. Bid opened, through email and fax will not be accepted.</li> <li>4. Bidders will quote the rates on their printed letterheads/pads.</li> <li>5. Incomplete tender will result in cancellation of the bid.</li> </ol>
5	<p><u>Opening of Tender</u></p> <ol style="list-style-type: none"> <li>1. The tender will be opened at the given place, date, and time in the presence of bidders and the purchase committee of KADO.</li> <li>2. Financial proposal will be opened and evaluated only on acceptance of technical proposal.</li> <li>3. The tender opening committee will resolve any queries raised by the bidders on the spot.</li> <li>4. The tender opening committee reserves the right to reject any or all bids without assigning any reason. Bidders cannot challenge any decision of the procurement committee.</li> </ol>

6	<p><u>Evaluation of Bids</u></p> <ol style="list-style-type: none"> <li>1. Incomplete bids will not be considered for evaluation.</li> <li>2. The evaluation of the bid will be made both on the basis of technical and financial proposals.</li> <li>3. On the basis of complete evaluation, ranking &amp; and recommendation of bidders will be made.</li> </ol>
7.	<p><u>Notification of award</u></p> <p>7.1. KADO has the right to purchase complete or selected items.</p> <p>7.2. Contract award is subject to approval of Competent Authority. After approval of competent authority on a later date, KADO will be able to notify the successful bidder in writing, issue a supply order and both will sign a legal contract for delivery of supplies and after sales service. KADO reserves the right to cancel the bid and process at any time of the bidding stage.</p>
8	<p><u>Completion Period</u></p> <p>8.2. For successful bidders, the preferable delivery time of items will be within 20 days from the date of signing the of contract, however, maximum delivery time should not exceed 30 days.</p> <p>8.3. Additional 10 days will be included for the installation of the production unit and training of KADO's technical staff</p> <p>8.4. Successful bidders will be liable to pay 5% of the total cost/amount of supply order, in case the quoted delivery time, as agreed by the supplier, could not be met. Also if the supply is delayed for more than two weeks from the agreed delivery period, it may lead to the cancellation of the contract and the earnest money will not be payable to the contractor.</p>
9	<p><u>Warranty</u></p> <ol style="list-style-type: none"> <li>1. Equipment will be accepted on proper warranty for a period of at least 12 months at Gilgit-Baltistan. In case of any defect during the warranty period, the contractor without any expenditure on KADO will replace the defective part or supply the new equipment.</li> <li>2. During the course of supply any damage or loss to the equipment due to any reason i.e. Natural calamity, fire, theft, accident etc. will be borne by the qualified supplier.</li> </ol>
10	<p><u>Specifications</u></p> <p>Bidder will be responsible for detailed technical specifications for equipment, installation, and training of KADO's technical staff, as well as the provision of services as per specifications described in BoQ. KADO has the right to reject the proposal of the bidders if they provide specifications below minimum standard as mentioned in BoQ. Original products will be accepted and product replicas will be rejected.</p>
11	<p><u>Payments</u></p> <p>No advance payment will be permissible. 50% payment will be made on the initial assessment within a week of delivering the equipment and installation to the agreed locations the and remaining 50% will be paid after the production unit is fully operational. In case of any negative deviation from the required specification KADO reserves the right to withhold the remaining payment until the supplier fulfills the Commercial Terms and Conditions as laid down in Clause 9 Para 9.1</p>
12	<p><u>Delivery</u></p> <p>The equipment will be delivered and installed at the KADO office in Hunza.</p>

13	<u>Sub-Contracting</u> The qualified bidder cannot subcontract the bid. In such a case, KADO has the right to cancel the contract at any time.
14	<u>Reputation and past experience of the Supplier</u> The past reputation of the supplier will be a key determinant for the qualification of the bid. KADO has the right to cancel the bid without assigning any reason.
15	<u>Change in Quantity</u> The procuring agency has the right to change the number of items as quoted in BOQ.
16	<u>Maintenance Contract</u> The supplier is required to provide after-sales service at Gilgit for a period of at least one year. The bidder will be responsible for the replacement and maintenance of the equipment within the specified time period agreed in the final contract.

17	<p><u>Basis for Award</u></p> <p>That Bidder will be preferred for the Tender award whose proposal represents the best value to the mentioned project of KADO after evaluation of the following criteria, with the weights applied accordingly:</p> <ol style="list-style-type: none"> <li>a. Supplier Profile, Financial Strength &amp; Past Experience (15% Marks) Provide a complete profile of the supplier <ol style="list-style-type: none"> <li>i. Proof of the duration of work must be attached.</li> <li>ii. A written description of core specialization, expertise, operations, and total years of experience, along with experience in supplying the machinery and material mentioned in BoQ.</li> <li>iii. Similar supply orders obtained in the last 03 years with signature &amp; stamp of the procuring authority (mention the name and complete address of buyers, nature/type of supply, number of units, etc).</li> <li>iv. Provide at least 03 positive past performance references of clients. This should include the last 3 procuring agency's remarks about the supplier's performance of after-sales service and the quality of supplies on their letterheads duly stamped.</li> </ol> </li> <li>b. Provide copies of appropriate certificates/dealership/registration certificates; including <ol style="list-style-type: none"> <li>i. Company's NTN Certificate (if applicable).</li> <li>ii. Company's Registration Certificate</li> </ol> </li> <li>c. Last 03-years' Bank statement of the Company/ organization must be provided which may show the transactions of similar volume. <ol style="list-style-type: none"> <li>a. Technical Specifications (40% Marks) Provide the complete specifications of the items as mentioned in BoQ.</li> <li>b. Provide any positive deviation (higher configuration if any) from the minimum specifications as mentioned in BoQ.</li> <li>c. Mention the country of origin, country of manufacturing, and the brand name.</li> </ol> </li> <li>3. After Sale Service &amp; Warranty <ol style="list-style-type: none"> <li>a. (10% Marks) Type of warranty offered and duration of the warranty period must be clearly mentioned in the proposal by indicating the parts, services, service point/place, and logistics/transportation covered under warranty detail required.</li> <li>b. Indicate the name of sellers of the spares and consumables of proposed types of equipments.</li> <li>c. Provide the list of technicians/firms along with detailed addresses, who shall provide repair and maintenance services of the proposed items.</li> <li>d. Mention after sales service response time in days.</li> </ol> </li> <li>4. Cost/Quoted Price <ol style="list-style-type: none"> <li>a. (35% Marks) Quote the price in the financial proposal. A lower price would lead to more points.</li> </ol> </li> </ol>
18	<p>Issuance of this solicitation does not in any way obligate KADO to award the tender nor does it commit KADO to pay for costs incurred in the preparation and submission of proposal. KADO reserves the right to make revisions to the content and make the final decision on its own.</p>



BIDDER PARTICULARS

- 1. Name of the Bidder: \_\_\_\_\_
- 2. Address of the Bidder : \_\_\_\_\_  
\_\_\_\_\_
- 3. Registration No: \_\_\_\_\_
- 4. Name & address of the contact person:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Telephone: \_\_\_\_\_

E-mail: \_\_\_\_\_

Fax: \_\_\_\_\_

Date:

Signature with  
Company Seal:\_\_\_\_\_

CERTIFICATE

This has reference to your tender No. \_\_\_\_\_ for subject;

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We confirm that, we have agreed to all the terms & conditions and other clauses of your above referred tender document.

Name: \_\_\_\_\_

Signature  
With company Seal \_\_\_\_\_

Date: \_\_\_\_\_

## PRICE BID (SCHEDULE OF RATES)

Tender Enquiry No. \_\_\_\_\_ Date: \_\_\_\_\_

Subject: \_\_\_\_\_

Name of Supplier: \_\_\_\_\_

Address: \_\_\_\_\_

S.No	Make / Brand	Quantity (A)	Rate inclusive of all taxes, transportation, insurance & duties (PKR). (B)	Total Amount (PKR) [A x B]
1.	3 in 1 Automatic Non-Woven Bag Making Machine	1		
2.	Compressor	1		
3.	3 Phase Stabilizer	1		
4.	100 KVA Transformer (New)	1		
5.	Electrification of production unit	1		
6.	Single Color Printing Machine (Flexo)	1		
7.	Laser Engraving and marking Machine with rotary	1		
8.	DTF Printing Unit	1		
9.	Non-Woven material 30GSM	Per KG		
10.	Non-Woven material 40GSM	Per KG		
11.	Non-Woven material 60GSM	Per KG		
12.	Non-Woven material 80GSM	Per KG		
13.	DTF Printing Materials			
14.	IPA Chemicals for Non-Woven			
15.	Pigment (color)for Non-Woven			
Total Amount (PKR)				

Total Amount in words: \_\_\_\_\_

Any free item bundled with main product (software etc.);

- 1.
- 2.

Signature of the bidder with company stamp  
Date:

Certificate for Compliance of Configuration  
Quoted Against Recommended Configuration

It is certified that the configuration quoted by us is equivalent or higher than the recommended configuration (mentioned in BOQs) of this tender document. If at any time it is found that the quoted configuration is less than the recommended configuration, then KADO reserves the right to recover the full amount paid.

Signature of Bidder.....  
With Stamp

Date: .....

Quoted Configuration and Deviation statement (if any)

Item	Tendered Configuration	Quoted Configuration	Deviation, if any	Reason of deviation

Signature of the bidder with Company stamp:.....

Date: .....

## Technical Information on Warranty

## 1. Warranty:

Details of Items	Duration of Warranty	Type of Warranty

## 2. Existing Service Network

(a) Do you have provision to provide maintenance services in Gilgit-Baltistan? Yes / No

(b) How many days will you take to provide after sales maintenance services?

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(b) Are you capable of providing maintenance services at the following locations?

S.No	Location	Name & Address of contact Person	Contact No.
1.	Hunza		
2.			
3.			
4.			
5.			
6.			
7.			

Note: The earnest amount deposited to the procuring agency will not be refunded to the bidder if it fails to provide timely after-sales services.

Signature of the Bidder & Stamp

Declaration of Transparent Procurement Process

“We underscore the importance of a free, fair, and competitive procurement process that precludes fraudulent use. In this respect we have neither offered nor granted, directly or indirectly, any inadmissible advantages to any public servants or other persons in connection with our bid, nor will we offer or grant any such incentives or conditions in the present procurement process or, in the event that we are awarded the contract, in the subsequent execution of the contract. We also underscore the importance of adhering to minimum social standards (“Core Labor Standards”) in the implementation of the project. We undertake to comply with the Core Labor Standards ratified by the country of Pakistan. We will inform our staff about their respective obligations and about their respective obligations and about their obligation to fulfill this declaration of undertaking and to obey the laws of the country of Pakistan.”

Signature and seal of the Bidder / Supplier; .....

Date; .....

Signature & seal of the Recipient / KADO; .....

Date.....