



OFFICE OF THE
DISTRICT ACCOUNTS OFFICER SKARDU

T: 05815-920110

Admn/Tender-Notice/2026-27/

Date: 24/08/2026

NOTICE INVITING TENDER (NIT)

District Accounts Office Skardu invites sealed bids on **single stage one envelop** basis from the eligible bidders/ authorized distributor/suppliers for procurement of different items for the Financial Year **2026-27** under various head of accounts as listed below:

S.No	Head of Account	Description
1	A03901	Stationery
2	A03902	Printing & Publication
3	A03970	Others
4	A09201/A13701	Hardware
5	A09203/A13703	I.T Equipment
6	A09601	Purchase of Plant & Machinery
7	A09701	Purchase of Furniture & Fixture
8	A13001	Repair of Transport
9	A13101	Machinery & Equipment
10	A13201	Furniture & Fixture
11	A13301	Office Building

TERMS & CONDITIONS

The terms and conditions of Tender for procurement of items are given below: -

- i. The quotations/bidding documents shall be received on or before **14th September, 2027** at **11:00 am** and shall be opened on the same date **at 11:30 am** in the presence of bidders or their authorized representative.
- ii. Complete specifications and details of the items as well as the specific conditions applied against the particular items can be obtained from the office of the undersigned during office hours. **(Address: District Accounts Office, Hassan Sadpara Chowk Skardu.**
- iii. Quotations must be accompanied by **(3%)** of the total offered price in the shape of **Call Deposit Receipt (CDR)** as bid security in the name of **DDO District Accounts Office Skardu.**
- iv. The sealed quotations/bids reached **without 3% CDR** will not be entertained.

- v. There will be no compromise on the quantity and quality of the items after acceptance of the bid.
- vi. Submission of any false statement/document and concealing of information is likely to disqualify the bidder at any stage of procurement process.
- vii. Bidders must provide an **affidavit on Rs. 10 stamp paper** that the contractor or his firm has not been blacklisted by any Govt. Organization.
- viii. The contractors/bidders must have their own shop as well as past experience for supply of such items as mentioned in his bid documents.
- ix. Office of the **District Accounts Office Skardu** reserves the right to **accept/reject** any of all bidders without assigning any reason before award of contracts.
- x. An agreement will be executed with the successful bidder for procurements to be made on need basis throughout the **financial year 2026-27**.
- xi. Tender will be valid up to **30-06-2027**, extendable as per rules in case of need.
- xii. All kinds of Govt. Taxes (**applicable if any**) will be deducted as per rules.
- xiii. Items that are not enlisted in bidding documents, the contractor should be provided as per prevailing market rate.



(Riaz Ahmed
District Accounts Officer
Skardu