



REQUEST FOR PROPOSALS

Gilgit-Baltistan Rural Support Programme is a Government Entity registered under section 42 of the Companies Act, 2017, as a Not-for-Profit Organization established by the Government of Gilgit-Baltistan.

GBRSP invites sealed proposals from eligible firms for the **Documentation and Filming of CF-WRAP Project Interventions in 10 selected valleys across each district of Gilgit-Baltistan** under its “**3R Pilot Project – Sustainable Water Resource Management in Gilgit-Baltistan.**”

Terms & Conditions:

The eligible firms shall fulfill the following the mandatory Terms & conditions:

- a) Registered firm with at least five years of experience in professional documentation, filmmaking, and communication services.
- b) Proven track record of producing development-sector documentaries, short films, or community-based video content.
- c) Availability of technical equipment including drones, professional cameras, microphones, and editing software.
- d) Qualified team including a director, videographer, drone operator, sound technician, and scriptwriter/editor.
- e) Experience working in mountainous or remote regions, preferably Gilgit-Baltistan. Strong understanding of climate resilience, community development, and water resource management themes.

Submission Requirements:

- a) Company profile with valid registration documents and tax compliance certificates (if applicable)
- b) Portfolio of previous similar assignments with the list of organizations (links or sample videos).
- c) Technical proposal including proposed methodology, filming plan, and timeline.
- d) Financial proposal inclusive of all costs (travel, logistics, and equipment use).
- e) Technical & Financial proposals are submitted in separate sealed envelopes. Technical proposals are opened first; financial ones opened only for technically qualified firms under Single Stage Two Envelope Rule 36 (b)
- f) List of key personnel with detailed CVs and roles.

The eligible firms shall submit the above mandatory documents along with their proposals to the undersigned **no later than November 07, 2025, before 11:00 AM**. Late submission will not be entertained, and the proposal will be opened on the same day at 11:30 AM in the presence of the Bidders.

The detailed Terms of Reference (TOR) can be downloaded from the GBRSP website at www.gbrsp.org.pk
GBRSP reserves the right to accept or reject any or all proposals as per rule 33 of the PPRA Rules.

Programme Manager, Admin, Procurement & HR
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