

GOVERNMENT OF GILGIT-BALTISTAN
School Education Department
Gilgit-Baltistan



**Bidding Documents
For
National Competitive Biddings (NCB) Method**

**“ESTABLISHMENT OF 120 QUALITY EARLY
CHILDHOOD DEVELOPMENT CLASSROOMS IN
GOVERNMENT SCHOOLS OF
GILGIT-BALTISTAN”**

**DIRECTORATE OF EDUCATION GILGIT-BALTISTAN
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SECTION I: Request for Proposal

The School Education Department, Gilgit-Baltistan intends to engage the services of a Service Provider (SP) for “Establishment of 120 quality Early Childhood Development Classrooms in Government Schools of GB”.

The bidder will establish 120 ECE classrooms across GB within 06 months, this includes training of 240 nominated teachers by the department across Gilgit Baltistan.

1. The Scope of Assignment of SP includes:
 - a. Enhance the learning environment by making existing classrooms more attractive and promote joyful learning for children enrolled in ECE and lower primary (up to grade 3 level).
 - b. Provide learning resources aligned with the National Curriculum of ECE and focusing on key learning competencies.
 - c. Conduct training sessions on ECE training modules to 240 teachers to from each selected school.
2. The bidder must include cost covering all the above-mentioned scope for 06 Months.
3. The Service Provider (SP) should be registered company/organization under any relevant law in Pakistan, be it as an NGO/ trust/organization under Societies Registration Act, Trust Act, SECP, etc. and must have an office in GB and having minimum 05 years post registration experience in the relevant field. In case of having registration outside GB, the company must be registered with Income Tax and Sales Tax Department, and it must be on the list of Active Taxpayers of the Federal Board of Revenue.
4. The Tender Document can be downloaded from the School Education Department, GB website <https://gbdoe.edu.pk>. or can be obtained from the office of the Director Education Planning, GB Phone No 05811-960084 from the date of advertisement till 17th December, 2023 during office hours on payment of non-refundable amount of Rs. 1,2000/- (Twelve Thousand). In case of online download, submit a bidding fee in cash worth Rs. 12,000/- (Twelve Thousand) in the office of the Director Education Planning Directorate of Education Gilgit-Baltistan before the closing date.
5. Proposals, complete in all respects, in accordance with the instructions provided in the bidding document (properly prepared content page, binding, paging, flagging of all required documents), in sealed envelopes should reach on 18th October, 2024 at 1100 hours in the office of Director Education Planning, GB and the technical proposals shall be opened on the same day at 11:30 hours whereas the original financial proposal along with bid security will remain with the procurement committee. GB Public Procurement Rules, 2022 and PPRA Rules 2004 will be strictly followed. These rules may be obtained from PPRA’s website. <https://www.gbppra.gov.pk>. As per Rule, this Tender is being placed online at PPRA's website, as well as being advertised in print media. Furthermore, only “**Typed**” financial bid will be considered valid in other words hand written financial bids will not be accepted.
6. A joint venture with another company/ organization will also be acceptable subject to provision of official authorized letter on behalf of the company/firm to enter into the contract as per rules.
7. Bidding will be carried out by adopting PPRA 2004 clause 36(b) & GB Public Procurement Rules, 2022 clause 39(b) “Single-Stage Two Envelops” procedure and selection will be made following the Quality and Cost Based Selection (QCBS) Procedure.
8. As per PPRA rules 2004 at least 5% call deposit (CDR) of bid amount from any schedule bank including KCBL in the name of Director Education Planning, GB may be attached with the Technical Bid/Tender. In case Copy of CDR not found attached with Technical Bid the

firm/contractor will be declared as “Non-responsive”. Successful bidder will have to submit 10% performance security of total bid price in the shape of CDR or Insurance guarantee from a AA rating Insurance company in the name of Director Education Planning GB within 7 days after bid acceptance as described in bid document.

9. A cover letter shall be furnished with Technical Proposal by attaching proformas and Financial Proposal with proforma signed by an official authorized person to enter the contract. The cover letter shall introduce the firm and summarize general qualifications, including the firm’s legal entity name, address, email address, phone number of contact person, and a short synopsis of the proposal and credentials to deliver the services sought under the bidding document.
10. All the applicable Federal, Provincial & Local taxes must be considered while preparing the financial proposals. All these taxes except GST are required to be built-in in the quoted rates and not be mentioned separately.
11. The SP providing unsubstantiated and/or incorrect information is liable to legal action and/or disqualification.
12. The number of schools / Items can be increased or decreased keeping in view the fund position for the purpose.
13. The Procurement Committee is fully empowered to accept or reject all or any of the proposals as per PPRA Rules 2004 & GB Public Procurement Rules, 2022 on the basis of sound reasons thereof.
14. The Director Education Planning, GB will be the focal person from the School Education Department, GB.

SECTION-II: Description of the Project

Background and Objectives of the Program

Early childhood is defined as the period starts from birth to 8 years old. A strong foundation in the early childhood period increases the probability of positive outcomes in learning, behaviour and lifelong health, and a weak foundation increases the chances of facing all kinds of odds in life. Early Childhood Education is a formal type of educational program that serves children usually in their preschool years. According to the UNESCO definition, early childhood care and education (ECCE) is more than a preparation for primary school. It aims at the holistic development of a child's social, emotional, cognitive and physical needs in order to build a solid and broad foundation for lifelong learning and wellbeing. ECCE has the possibility to nurture caring, capable and responsible future citizens.

In Gilgit-Baltistan, the total population of 3 and 4-years children is approximately 205,616 out of which 100,527 are boys and 105,089 are girls. The total number of children of age 3 and 4 years enrolled in Government Schools is 48,869, which is 22% of the total enrolment of 216,712 and out of which 49% are girls as compared to 51 % boys.

The Department of School Education Gilgit-Baltistan in its current Sector Plan (Gilgit-Baltistan Education Strategy 2015-2030) has clearly stated its intent to provide quality early childhood education to all children in the province. In the last 5-6 years, the School Education Department has initiated spending its own money (Rs. 300.000m) on ECE related activities such as teachers' training, teaching learning material and construction of ECE classrooms.

Building on its past and current experiences regarding ECE, the School Education Department has planned to develop and implement a comprehensive strategy regarding early childhood education over the next few years in a phased manner to ensure an effective transformation of pre-primary education in the form of Katchi and below in Government schools into quality early childhood education.

Description

In phase 1 of the ECE implementation plan, 120 ECD classrooms in Government schools across Gilgit Baltistan have been established and in Phase-II 120 classroom will be converted into early childhood learning spaces. In case of primary schools having atleast 03 or more than 3 rooms and 3 or more than 03 teachers will be selected in year 1. Ideally, these schools should have trained teachers in ECD concepts and methodologies. If not, at least one dedicated teacher in each school should be trained on priority basis. Resultantly 240 teachers from the selected 120 schools and will be trained in ECE concepts and methodologies.

Learning Environment in ECE classrooms

- The 'aesthetic' of the overall space should promote constructive activity and purposeful exploration. Learning environments are welcoming spaces when they reflect and enrich the learning of children participating in the setting and respond to their interests and needs.
- Choices of activities, materials and equipment should be organized in a manner that is visible and easily accessible and children need to know where they can find things, so they can set their own goals and construct their own knowledge.

An ECE room layout should essentially have the following prominent features to facilitate effective children learning process.

Learning corners:

In each ECE Classroom, establish 4 learning corners depending on the availability of space in the room. Make the corners well defined and easy to recognize and label each corner. Learning corners are ideal workspaces for children. It encourages children to learn in ways that are natural to them. Also, it provides for a wide range of abilities and interests.

1. Language & Literacy
2. Basic Mathematical Concepts
3. Science corner
4. Home corner/health and hygiene and Creative Arts

Teaching Learning Material (TLM) for General classroom environment

1. Wall Painting

Paint walls of ECE classroom with attractive colours that enhance student's interest and learning.

2. Furniture and carpet

It's important to cover the floor with a wall-to-wall carpet (along with soft underlay) keeping in view children's comfort and safety during multiple activities in the classroom. Place age appropriate and comfortable furniture inside ECE classroom. It should be arranged keeping in view the comfort, safety and learning of children in the classroom. (as described in Annex)

3. Create bulletin or activity boards (2.5feet x 4feet) that are visually appealing to children. These can be created installing soft boards that are easily accessible for children to place/paste their individual or group work. The bulletin boards are usually changed frequently to reflect seasons, group activities and holidays etc.

4. Leave enough open floor space for children to comfortably participate in circle time activities.

5. White Boards

White board should be fixed on the wall in alignment with the softboard material; Size 2.5 feet x 4 feet

6. Lighting

Appropriate lighting helps children visualize the environment better.

Project Objectives

- I. Enhance the learning environment by making existing classrooms more attractive and promote joyful learning for children enrolled in ECE and lower primary (upto grade 3 level).
- II. Provide learning resources aligned with the National Curriculum of ECE and focusing on key learning competencies.
- III. Develop and design ECE teacher training modules and model lesson plans (30 weeks) as teacher guides for enhanced classroom learning.
- IV. Conduct training sessions on ECD training modules and lessons plans developed for teachers.

SECTION III: Instructions to the Bidder:

Type of Open Competitive Bidding	<p>“Single-Stage - Two Envelope Bidding Procedure” shall be followed. The said procedure is reproduced as follows: Single stage – Two envelope procedure: -</p> <ul style="list-style-type: none"> (i) The bid shall comprise a single package containing two separate envelopes. Each envelope shall contain separately the financial proposal and the technical proposal; (ii) The envelopes shall be marked as “FINANCIAL PROPOSAL” and “TECHNICAL PROPOSAL” in bold and legible letters to avoid confusion. (iii) Initially, only the envelope marked “TECHNICAL PROPOSAL” shall be opened. (iv) The envelope marked as “FINANCIAL PROPOSAL” shall be retained in the custody of the procuring agency without being opened. (v) The procuring agency shall evaluate the Technical Proposal in a manner prescribed in advance, without reference to the price and reject any proposal which does not conform to the specified requirements. (vi) During the technical evaluation no amendments in the technical proposal shall be permitted. (vii) The financial proposals of bids shall be opened publicly at a time, date and venue announced and communicated to the bidders in advance; (viii) After the evaluation and approval of the technical proposal the procuring agency, shall at a time within the bid validity period, publicly open the financial proposals of the technically accepted bids only. The financial proposal of bids found technically nonresponsive shall be returned un-opened to the respective bidders; and (ix) The bid found to be the *most advantageous bid shall be accepted.
Eligible Goods and Services	All goods and related services to be supplied under the contract shall have their origin in eligible source countries, defined in the PPRA Rules 2004 / GB PPRA Rules 2022 and its Bidding Documents, and all expenditure made under the contract will be limited to such goods and services.
Cost of the Bidding	The bidder will bear all cost associated with the preparation and submission of its bid, and the office of Director Education Planning GB will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.
Clarification of Bidding Documents	A prospective Bidder requiring any clarification of the bidding document may notify the purchaser in writing or by cable (hereinafter, the term <i>cable</i> is deemed to include telex and facsimile, email) at the purchaser’s address. The purchaser will respond in writing to any request for clarification of the bidding document which is received not later than Seven (07) days prior to the deadline for the submission of bids prescribed in the Bid Data Sheet. Written copies of

	the purchaser’s response (including an explanation of the query but without identifying the source of the inquiry) will be sent to all prospective bidders that have received the bidding documents.
Bid Currency	The Price shall be quoted in Pak. Rupees.
Bid Price	The Bidder shall indicate on the appropriate Price Schedule the unit prices (where applicable) and total bid price of the goods/services it proposes to supply under the contract.
Documents establishing Bidders Eligibility	<ol style="list-style-type: none"> i. Bidder must possess and provide evidence of its capability, experience and qualification criteria as stipulated in Bidding Documents and Bid Data Sheet. ii. The documentary evidence that the bidder has the financial and technical capability necessary to perform the contract.
Bid Security	At least 5% of the total bid amount (CDR) must be attached with Technical Proposal, otherwise Bid shall be cancelled.
Period of Validity of Bid	The bids shall remain valid for the period specified in the Bid Data Sheet. A bid valid for a shorter period shall be rejected as non-responsive.
Late Bids	Any bids received after the deadline for submission will be rejected and returned un-opened to the bidder.
Right to Accept any Bid and to Reject any or All Bids	The Purchaser reserves the right to accept or reject any bid, and to annul the bidding process and rejects all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders and in accordance with provision of Public Procurement Rules 2004/GB Public Procurement Rule 2022.
Right to Vary Quantities at Time of Award	The Purchaser reserves the right at the time of contract award to increase or decrease, by the percentage indicated in the Bid Data Sheet, the quantity of goods and services originally specified without any change in unit price or other terms and conditions.
Bid Form	The Bidder shall complete the Bid Form and the appropriate Price Schedule furnished in the bidding documents, indicating the goods to be supplied, a brief description of the goods, and their country of origin, quantity and price.
Confidentiality	The bidder shall not divulge any details of the procuring goods and services to any third party, either verbal or written, without the written permission of the purchaser.
Opening of the bids by the Purchaser	<ol style="list-style-type: none"> 1. A committee consisting of nominated members by the Procuring Agency will open the bids in the presence of bidders’ representatives who choose to attend, at the time, date and location stipulated in the Bid Data Sheet. 2. The bidder’s representatives who are present shall sign in a register / or attendance sheet evidencing their attendance. 3. On the date of bid opening, only the envelope marked “TECHNICAL PROPOSAL” will be opened whereas the envelope marked as “FINANCIAL PROPOSAL” will be retained in the custody of the Purchaser without being opened. 4. Clarification of Bids: To assist in the examination, evaluation and comparison of Bids the Purchaser may, at its discretion, ask the Bidder for a clarification of its Bid. Their quest for clarification and the

response shall be in writing and no change in the price or substance of the Bid shall be sought, offered or permitted.

5. Preliminary Examination & Determination of Responsiveness of Bids

a. Prior to the detailed evaluation of bids, The Purchaser will examine the Bids to determine whether;

- i. The Bid is complete and does not deviate from the scope,
- ii. Any computational errors have been made,
- iii. Required sureties have been furnished,
- iv. The documents have been properly signed/ stamped,
- v. The Bid is valid till required period,
- vi. The Bid prices are firm during currency of contract, if it is a fixed price bid,
- vii. The Bidder is eligible to Bid
- viii. The Bid does not deviate from basic requirements, and
- ix. The Bids are generally in order.

b. A bid is likely not to be considered, if;

- i. It is unsigned,
- ii. Its validity is less than specified period,
- iii. It is submitted for incomplete scope of work,
- iv. It indicates that Bid prices do not include the amount of applicable government taxes.

c. A bid will not be considered, if;

- i. It is not accompanied with bid security,
- ii. It is received after the deadline for submission of bids,
- iii. It is submitted through fax, telex, telegram, mail, or email.
- iv. The bidder refuses to accept arithmetic corrections in its bid,
- v. It is materially and substantially different from the Conditions/ Specifications of the Bidding Documents.

d. If the Bidder does not accept the corrected amount of Bid, its Bid will be rejected, and its Bid Security forfeited.

e. Prior to the detailed evaluation, pursuant to Contract Clauses the Purchaser will determine the substantial responsiveness of each Bid to the Bidding Documents. For the purpose of these Clauses, a substantially responsive Bid is one which conforms to all the terms and conditions of the Bidding Documents without material deviations. A material deviation or reservation is one:

- i. Which affects in any way the scope, quality or performance of the works/services.
- ii. Which limits in any substantial way, inconsistent with the Bidding Documents, the Employer's rights or the bidder's obligations as under the Contract; or
- iii. Whose rectification/adoption would affect unfairly the competitive position of other bidders presenting substantially responsive bids.

The Purchaser's determination of a Bid's responsiveness will be based on the contents of the Bid itself without recourse to extrinsic evidence.

- f. A Bid determined as substantially non-responsive will be rejected and cannot subsequently be made responsive by the Bidder by rectification of the non-conformity.
- g. Detailed Evaluation of Bids
 - a. The Employer will evaluate and compare only the bids determined to be substantially responsive.
 - b. Evaluation of bids will be based on following two parts and as mentioned in Bid Data Sheet:

PART-A: Technical Evaluation Criteria and Sub-criteria for the evaluation of technical proposals Submitted by the firms to determine the responsiveness of the bids and marks for technical qualification (**Annexure-C**).

PART-B: Financial Evaluation

- a. Financial Bids of all the technically qualified firms will be announced and put to comparison process for award of contract on open competition basis, whereas the financial proposals of the rest of the firms will be returned un-opened.
- b. The financial proposals of the qualified firms shall be opened in the presence of the representatives of those firms, who chose to attend. The date, time, and address for opening of financial proposals is indicated in Bid Data Sheet. The cost of every major component shall be publicly announced to the attending representative of the firms. During evaluation, the Purchaser shall determine whether the financial proposals are complete and without computational errors.
- c. In order to ensure the spirit of fair competition and to provide a level field to the prospective bidders, the exemption of the taxes shall be entertained as per following.
 - i. The firms must provide the exemption certificates along with financial proposal, where deem necessary.
 - ii. The financial bid amount of such firms will be escalated according to the prevailing laws of taxes at the time of evaluation of financial proposals in order to bring all financial proposals at par.
- d. The Purchaser will open financial bids of technically qualified bidders in the presence of bidders' representatives who choose to attend, at the time, on the date, and at the place specified in the Bid Data Sheet. The bidders' representatives who are present shall sign a register / attendance sheet evidencing their attendance.
- e. The Bidders' names, Bid modifications or withdrawals, bid price, discounts, and the presence or absence of requisite bid security and such other details as the Purchaser, at its discretions, may consider

	<p>appropriate, will be announced at the opening. No bid shall be rejected at bid opening, except for late bids, which shall be returned unopened to the Bidder.</p> <p>f. Bids that are not opened and read out at bid opening shall not be considered further for evaluation, irrespective of the circumstances withdrawn bids will be returned unopened to the bidders.</p> <p>g. The Purchaser will prepare minutes of the bid opening.</p>
Clarification of Bids	<p>During evaluation of the bids, the Purchaser may, at its discretion, ask the Bidder for a clarification of its bid, the request for clarification and the response shall be in writing, and no change in the price or substance of the bid shall be sought, offered, or permitted.</p>
Preliminary Examination	<p>The Purchaser will examine the bids to determine whether they are complete, whether any computational errors have been made, whether required sureties have been furnished, whether the documents have been properly signed, and whether the bids are generally in order.</p> <p>Arithmetical errors will be rectified on the following basis. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail, and the total price shall be corrected. If the Supplier does not accept the correction of the errors, its bid will be rejected, and its bid security may be forfeited. If there is a discrepancy between words and figures, the amount in words will prevail.</p> <p>The Purchaser may waive any minor informality, nonconformity, or irregularity in a bid which does not constitute a material deviation, provided such waiver does not prejudice or affect the relative ranking of any Bidder. Prior to the detailed evaluation, pursuant to the Purchaser will determine the substantial responsiveness of each bid to the bidding documents. For purposes of these Clauses, a substantially responsive bid is one which conforms to all the terms and conditions of the bidding documents without material deviations.</p> <p>Deviations from, or objections or reservations to critical provisions, such as those concerning Bid Security, Applicable Law, and Taxes and Duties, will be deemed to be a material deviation. The Purchaser's determination of a bid's responsiveness is to be based on the contents of the bid itself without recourse to extrinsic evidence.</p> <p>If a bid is not substantially responsive, it will be rejected by the Purchaser and may not subsequently be made responsive by the Bidder by correction of the nonconformity.</p>

SECTION IV: Bid Data Sheet

The following specific data for the goods/services to be procured shall complement, supplement, or amend the provision in Instruction to the Bidder (ITB) Part-one. Whenever there is a conflict, the provisions herein shall prevail over those in it.

Resource Cost					
Budget Line Description	Unit Description	No. of Units	Quantity	Unit Cost	Total Cost
A-ECE Supplies Cost					
ECE Room Furnishing Cost	Per School	1	120		
Language and Library Corner	Per School	1	120		
Basic Mathematical Concepts	Per School	1	120		
Creative Art	Per School	1	120		
Science corner	Per School	1	120		
Home corner	Per School	1	120		
Classroom Environment	Per School	1	120		
List of Teaching and Learning Material- Consumable	Per School	1	120		
Furniture	Per School	1	120		
Decoration and Environment	Per School	1	120		
Sub Total A		1	120		
B- Development & Printing of Training arterial /Manuals	Per School	1	120		
C- Training of ECD teachers	Person	1	240		
D- HR, Operational & other Misc. cost	Person	1	240		
Total in PKR					
Note: Details of Resources with cost and Specification is attached as Annex					

Preparation and Submission of Bids

ITB 1.1	Qualification Requirements: Blacklisted bidders/contractors with pending liabilities of any Govt. department and those companies/contractors/firms whose renewal/ registration is not up to the date shall not be eligible to participate in the bidding process.
ITB 1.2	Amount of bid security: At least 5% of the bid amount (CDR).
ITB 1.3	Bid validity period: Sixty (60) days after the date of bid opening.
ITB 1.4	Number of copies: One (one original)
ITB 1.5	Address for bid submission: The Director Education Planning Directorate of Education

	Ittihad Chowk, Gilgit
ITB 1.6	Deadline for bid submission: 11:00 hours on 15 th December 2023
ITB 1.7	Time, date, and place for bid opening: 11:30 hours, 15 th December 2023 The Director Education Planning Directorate of Education Ittihad Chowk Gilgit, GB
ITB 1.8	<p>The technical proposals of the qualified bids after evaluation as per Eligibility Criteria shall be evaluated. The Financial Proposals will be opened if Technical Proposal scores marks equal or more than 70% of total marks of Technical Proposal. The final selection will be made on “Quality and Cost Based Selection”(QCBS)”.</p> <p>Final Evaluation The final evaluation will be based on the respective weightage assigned to Technical Criteria and financial criteria and marks attained.</p> <p>Weightage: Technical Marks 70% Financial Marks 30% $TM \times 70/100 = TTM$ $FM \times 30/100 = TFM$</p> <p>GTM= TTM +TFM, where: TM=Technical Marks FM=Financial Marks TTM= Total Technical Marks TFM=Total Financial Marks GTM=Grand Total Marks: Technical Marks$\times 70/100=Y$ Financial Marks $\times 30/100=Z$ GMT=Y+Z</p> <p>The Proposal securing the maximum Total Marks shall be declared the most advantageous Bid and the firm offering the most advantageous Evaluated Bid shall be declared the successful bidder.</p> <p>Financial Marks will calculate as $= (Total Marks \times / Lowest Quoted Prices)/ Firms quoted prices$.</p> <p>Example: Suppose the financial proposal of the consultant “A” is Rs. 3000, consultant “B” Rs. 4000 and consultant “C” Rs 5000, then the consultant which quoted lowest amount for assignment i.e. firm “A” in this case will get the max points=30 ‘A’ will get $(30 \times 3000)/3000 = 30.00$ ‘B’ will get $(30 \times 3000)/4000 = 22.50$ ‘C’ will get $(30 \times 3000)/5000 = 18.00$</p> <p>Final decision will be made based on total marks of Technical + Financial Proposal</p>
	<p>CRITERIA FOR BID EVALUATION:</p> <p>Marking Criteria Technical Proposal The Technical Proposal shall be evaluated based on Service Provider’s capability and relevant experience, and key personnel proposed for project team handling this assignment.</p> <p>The criteria and point system for the evaluation of Technical Proposals shall be as under:</p>

Category	Maximum Points
Technical Evaluation	
1. Organizational Profile: <ul style="list-style-type: none"> a. Organization with minimum 10 years focusing 3-8 years of age, if experience in providing Early Childhood Development services with specific focus on setting up ECD classrooms or similar assignment within GB/Pakistan preferably with Government of Gilgit Baltistan. [10 Marks] Experience less than 10 years shall not be considered. b. Clearly list all projects undertaken for similar classroom setup and if there are any nationally recognized model that was previously delivered or currently in use. Summary of relevant /similar assignments and its value for the past 5 years. [5 Marks] c. Reference of the completed work - positive reference clearly stating successful completion of assignment by the procuring agency. [3Marks] d. Availability of Policies on Sexual Exploitation and Abuse (SEA), Sexual Harassment, Harassment, Discrimination, Abuse of Authority and Retaliation. [1Mark] e. Evidence/document on Gender Audit and Gender Policy, ensuring institutionalization of gender equality into vendors' policies, service and structures. [1Mark] f. Experience in developing and implementing ECD curriculum/ SLOs in schools [3Marks] g. Developing low cost-no-cost learning materials/ resources in ECD [2Mark] h. Practical involvement in developing and implementing School Development Plan [5Marks] 	(30)
2. Detailed Approach, Methodology, Work Plan, and risks and Quality Control Measures to be used. <ul style="list-style-type: none"> a. Detailed methodology and approach for the project. How you plan to execute the project [5Marks] b. Proposed Work plan in line with deliverables [5Mark]. c. Risks and mitigation measures [3Marks] d. Detailed quality control plan to be used in the execution of the works. [2Marks] 	(15)
3. Organizational Strengths <ul style="list-style-type: none"> a. Experience of working with Education Department Gilgit-Baltistan last five years [5 Marks] b. Ability to mobilize their resources immediately. [5 Marks] c. Mechanisms for monitoring and supervising of teaching learning resources [5 Marks] d. Already developed Teacher Training Modules for ECD teachers [5Marks] 	(20)
4. Personnel Strength <ul style="list-style-type: none"> a. Availability of Key Human Resources in line with the requirements stated 	(25)

	<p>under item 6 and their functional details.</p> <ul style="list-style-type: none"> a. Project Director [2Marks] b. Project Manager [2Marks] c. Project Coordinator [2Marks] d. ECE Experts with relevant accredited qualification & Experience [2Marks] e. (02 Marks for each ECE/ECD qualified HR up to maximum 08 Marks) <ul style="list-style-type: none"> b. Mechanisms for monitoring and supervising teaching resources (02 number for each M&E HR up to maximum of 05 marks) [5Marks] c. Logistic and support staff [4Marks] 	
	<p>5. Financial Soundness</p> <ul style="list-style-type: none"> a. Bank statement for last 5 years with closing balance above R.100.000m [5 Marks] b. Bank statement for last 5 years showing transactions above Rs. 400.000m [5 Marks] 	(10)
	TOTAL MARKS	(100)
	<p>i) Documents</p> <ul style="list-style-type: none"> - Copy of the company registration - Recent Financial Audit Report Report should have been carried out for the past 2 years and be certified by a reputable audit organization. 	

SECTION V: Schedule of Requirements/Terms of Reference

MINIMUM ELIGIBILITY CRITERIA OF THE CONSULTANCY FIRM

The above-mentioned staff will ensure learning corners are arranged according to the competencies given in the National ECE curriculum. Further designated area are organized in such a way where students can practice skills. Technical experts will confirm that corners help students to develop competency on math and literacy skills social emotional, fine motor, art, blocks and dramatic play. Team will confirm that quality of the items provided in ECE classrooms,

1. APPLICATION AND EVALUATION PROCESS:

Each proposal will be assessed first on its technical merits and subsequently on its price. In making the final decision, SED GB considers both technical and financial aspects. The Evaluation Team first reviews the technical aspects of the offer, followed by review of the financial offers of the technically compliant vendors. The proposal obtaining the highest overall score after adding the scores for the technical and financial proposals together, that offers the best value for money will be recommended for award of the contract.

The Technical Proposal should include but not be limited to the following:

- **Methodology**

Detailed Methodology / approach to requirement detailing how to meet or exceed PPRA GB requirements for this assignment.

- **Company Profile**

Ensure to include information related to the experience of the company as required and outlined in item 7 of this document.

- **References**

Details of similar assignments undertaken in last *three* years including the following information:

- **Title of Project**
- **Year and duration of project**
- **Scope of Project**
- **Outcome of Project**
- **Reference / Contact persons**

- **Work Plan**

Proposed work plan showing detailed sequence and timeline for each activity and man days of each proposed team member

- **Team Composition**

Title and role of each team member

- CV's

CVs of each team member (including qualifications and experience)

Ensure to include information related to the qualifications and experience of each proposed team member as required and outlined in item 9 of this document.

- Any project dependencies or assumptions

CATEGORY	MAXIMUM POINTS
Technical Evaluation	
<ul style="list-style-type: none"> - Organizational Profile: - Organization with minimum 5 years of experience in providing Early Childhood Education services with specific focus on setting up ECD classrooms or similar assignment within GB/Pakistan. [10 Marks] - Clearly list all projects undertaken for similar classroom setup and if there are any nationally recognized model that was previously delivered or currently in use. Summary of relevant /similar assignments and its value for the past 5 years. [5 Marks] - Reference of the completed work - positive reference clearly stating successful completion of assignment [3 Marks] - Evidence/document on Gender Audit and Gender Policy, ensuring institutionalization of gender equality into vendors' policies, service and structures. (2 Marks) 	(20)
<ol style="list-style-type: none"> Detailed Approach, Methodology, Work Plan, and risks and Quality Control Measures to be used. <ul style="list-style-type: none"> - Detailed methodology and approach for the project. How you plan to execute the project [12 Marks] - Proposed Workplan in line with deliverables [5 Marks]. - Risks and mitigation measures [3 Marks] - Detailed quality control plan to be used in the execution of the works. [5 Marks] 	(25)
<ol style="list-style-type: none"> Personnel/HR Strengths <ul style="list-style-type: none"> - Availability of Key Human Resources in line with the requirements stated under item 6 and their functional details. <ul style="list-style-type: none"> - Project Director/CEO [5 Marks] - Project Lead/Manager [4 Marks] - Project Coordinator [4 Marks] - ECE Experts [4 Marks] - Logistic and Security Officer [3 Marks] - Work load distribution [5 Marks] 	(25)
3. Financial proposal	(30)
TOTAL MARKS	(100)

The Financial Proposal should include but not be limited to the following:

Bidders are expected to submit a lump sum financial proposal to complete the entire assignment based on the terms of reference. The lump sum should be broken down to show the detail for the following:

Resource costs

Resource Cost					
Budget Line Description	Unit Description	No. of Units	Quantity	Unit Cost	Total Cost
A-ECE Supplies Cost					
ECE Room Furnishing Cost	Per School	1	120		
Language and Library Corner	Per School	1	120		
Basic Mathematical Concepts	Per School	1	120		
Creative Art	Per School	1	120		
Science corner	Per School	1	120		
Home corner	Per School	1	120		
Classroom Environment	Per School	1	120		
List of Teaching and Learning Material- Consumable	Per School	1	120		
Furniture	Per School	1	120		
Decoration and Environment	Per School	1	120		
Sub Total A		1	120		
B- Development & Printing of Training materials /Manuals	Per School	1	120		
C- Training of ECD teachers	Person	1	240		
D- HR, Operational & other Misc. cost	Person	1	240		
Total in PKR					
Note: Details of Resources with cost and Specification is attached as Annex					

- **Conference or workshop costs (if any)**
Indicate nature and breakdown if possible.
- **Travel Costs**
All travel costs should be included as a lump sum fixed cost.
A breakdown of the lump sum travel costs should be provided in the financial proposal.
- **Any other costs (if any)**
Indicate nature and breakdown.

SECTION VI: Technical Details

The technical details have been listed below. The bidder should correlate the listed technical Details with Schedule of Requirements/TORs

Budget Line Description	Unit Description	No. of Units	Quantity
A-ECE Supplies Cost			
ECE Room Furnishing Cost	Per School	1	120
Language and Library Corner	Per School	1	120
Basic Mathematical Concepts	Per School	1	120
Creative Art	Per School	1	120
Science corner	Per School	1	120
Home corner	Per School	1	120
Classroom Environment	Per School	1	120
List of Teaching and Learning Material- Consumable	Per School	1	120
Furniture	Per School	1	120
Decoration and Environment	Per School	1	120
Sub Total A		1	120
B- Development & Printing of Training materials /Manuals	Per School	1	120
C- Training of ECD teachers	Person	1	240
D- HR, Operational & other Misc. cost	Person	1	240
Total in PKR			

SECTION VII: Special Conditions of Contract

The following Special Conditions of Contract shall supplement the General Conditions of Contract. Whenever there is a conflict, the provisions herein shall prevail over those in the General Conditions of Contract. The corresponding clause number of the GCC is indicated in parentheses.

1. **Definitions (GCC Clause-1)**
GCC 1.1 (a)—The Purchaser is: Director General (Schools) Gilgit-Baltistan, Pakistan.
GCC 1.1 (b)—The Purchaser’s country is: Pakistan
GCC 1.1 (c)—The Supplier is:
GCC 1.1 (d)—The Project Site is: Selected Schools of Gilgit-Baltistan.

2. **Country of Origin (GCC Clause-2)**
GCC 1.1 Deleted

3. **Performance Security (GCC Clause-3)**
GCC 3.1— The amount of performance security, as a percentage of the Contract Price, shall be: minimum Ten (10) per cent.
GCC 3.4— After delivery and acceptance of the Services, the performance security shall be retained to cover the Supplier’s warranty obligations.

4. **Inspections and Tests (GCC Clause-4)**
GCC 4.1—Inspection and tests prior to shipment of Goods and at final acceptance are as follows: The supplier shall provide a test certificate and manufacturer’s guarantee/warranty certificate that the Electronics Equipment(s) conform to the technical specifications. Such certificate will not affect the right of the purchaser to inspect and test the Electronics Equipment on receipt at destination to verify conformity to the technical specifications. Inspection will also be carried out at the time of delivery at Gilgit by the Purchaser.

5. **Delivery and Documents (GCC Clause-5)**

For Goods supplied from abroad:
GCC 5.1—Upon shipment, the Supplier shall notify the Purchaser and the Insurance Company by cable the full details of the shipment, including Contract number, description of Goods, quantity, the vessel, the bill of lading number and date, port of loading, date of shipment, port of discharge, etc. The Supplier shall mail the following documents to the Purchaser, with a copy to the Insurance Company:
 - i) Copies of the Supplier’s invoice showing goods’ description, quantity, unit price, and total amount.
 - ii) Original and three copies of the negotiable, clean, on-board bill of lading marked “freight prepaid” and two copies of nonnegotiable bill of lading.
 - iii) Copies of the packing list identifying contents of each package.
 - iv) Insurance certificate.
 - v) Manufacturers or Supplier’s warranty certificate.
 - vi) Inspection certificate, issued by the nominated inspection agency, and the Supplier’s

- factory inspection report; and
- vii) Certificate of origin.

The above documents shall be received by the Purchaser at least one week before the arrival of the Goods at the port or place of arrival and, if not received, the Supplier will be responsible for any consequent expenses.

For Goods from within the Purchaser's country:

GCC 10.3—Upon delivery of the Goods to the transporter, the Supplier shall notify the Purchaser and mail the following documents to the Purchaser:

- i) Copies of the Supplier's invoice showing goods' description, quantity, unit price, and total amount.
- ii) Delivery note, railway receipt, or truck receipt.
- iii) Manufacturers or Supplier's warranty certificate.
- iv) Inspection certificate issued by the nominated inspection agency, and the Supplier's factory inspection report; and
- v) Certificate of origin.

The above documents shall be received by the Purchaser before the arrival of the Goods and, if not received, the Supplier will be responsible for any consequent expenses.

- 6. Insurance (GCC Clause-6)
GCC 6.1—Deleted.

- 7. Spare Parts (GCC Clause-7)
GCC 7.1—Deleted

- 8. Warranty (GCC Clause-8)
GCC 8.1—In partial modification of the provisions, the warranty period shall be 12 months from the date of acceptance of the Goods, whichever occurs earlier. However, the bidder will be responsible for O&M of complete system including software, LMS connection with the data center, dashboard management for three years. The Supplier shall, in addition, comply with the performance and/or consumption guarantees specified under the Contract. If for reasons attributable to the Supplier, these guarantees are not attained in whole or in part, the Supplier shall make such changes, modifications, and/or additions to the Goods or any part thereof as may be necessary to attain the contractual guarantees specified in the Contract at its own cost and expense and to carry out further performance tests in accordingly—The period for correction of defects in the warranty period is: Thirty days.

GCC 8.2 - Within seven (07) days of Contract signing, the successful bidder shall furnish to Education Department GB, Bank Guarantee/insurance security bound of qualified insurance security provider in favor Education Department GB of amounting to 10% of the Bid value

GCC 8.3 - The proceeds of the Performance Guarantee shall be payable to the Education Department GB as compensation for any loss resulting from the contractor's failure to complete its performance obligations under the contract according to the satisfaction of Education Department GB.

- 9. Payment (GCC Clause-9)

GCC 9.1—The method and conditions of payment to be made to the Supplier under this contract shall be as follows:

Payment for Goods supplied from abroad: Deleted

Payment to the Service Provider will be made in following phases:

No	Deliverable	Estimated number of days required	Estimated Completion Date	% Milestone Payment
1	Developed 01 model ECD classroom	30 days	5th Nov 2024	10% of the total bid amount subject to recommendation of Technical Evaluation Committee
2	Conduct 02 weeks ECD trainings to 240 teachers and resources persons including printing of the material.	02 months	November 05 to December 20, 2024	45% of the total bid amount subject to recommendation of Technical Evaluation Committee
3	Procurement of Material and deployment for the establishment of 119 schools.	03 months	October 05 to December 15, 2024	40% of the total bid amount subject to recommendation of Technical Evaluation Committee
4	Submission of project completion report This can be discussed and agreed at the time of contract award.	20 days	December 25, 2024	5% of the total payment. Payment can be made upon completion of each classroom. This can be discussed and agreed at the time of contract award

10. Liquidated Damages (GCC Clause-10)

GCC 10.1— Deleted
Maximum deduction: Deleted

11. Resolution of Disputes (GCC Clause-11)

GCC 11.1—The dispute resolution mechanism to be applied pursuant to GCC Clause 28.2 shall be as follows:

In the case of a dispute between the Purchaser and the Supplier, the dispute shall be settled by arbitration in accordance with the provisions of the Government Rules.

In the case of a dispute between the Purchaser and the Supplier which is from within the Purchaser’s country, the dispute shall be referred to adjudication or arbitration in accordance with the laws of the Purchaser’s country.

12. Governing Language (GCC Clause-12)

GCC 12.1—The Governing Language shall be: English

13. Notices (GCC Clause-13)

GCC 13.1—Purchaser’s address for notice purposes: Director General (Schools), Directorate of Education, Gilgit-Baltistan, Pakistan.

—Supplier’s address for notice purposes:

Director Education (Planning), GB Ittihaad Chowk Gilgit

Section VIII. Schedule of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery is as under: -

Budget Line Description	Unit Description	No. of Units	Quantity
A-ECE Supplies Cost			
ECE Room Furnishing Cost	Per School	1	120
Language and Library Corner	Per School	1	120
Basic Mathematical Concepts	Per School	1	120
Creative Art	Per School	1	120
Science corner	Per School	1	120
Home corner	Per School	1	120
Classroom Environment	Per School	1	120
List of Teaching and Learning Material- Consumable	Per School	1	120
Furniture	Per School	1	120
Decoration and Environment	Per School	1	120
Sub Total A		1	120
B- Development & Printing of Training aterial /Manuals	Per School	1	120
C- Training of ECD teachers	Person	1	240
D- HR, Operational & other Misc. cost	Person	1	240
Total in PKR			

SECTION IX: Sample Forms

Notes on the Sample Forms

The Bidder shall complete and submit with its bid the Bid Form and Price Schedules pursuant to ITB Clause 9 and in accordance with the requirements included in the bidding documents.

When requested in the Bid Data Sheet, the Bidder should provide the Bid Security, either in the form included hereafter or in another form acceptable to the Purchaser, pursuant to ITB Clause 15.3.

The Contract Form, when it is finalized at the time of contract award, should incorporate any corrections or modifications to the accepted bid resulting from price corrections pursuant to ITB Clause 16.3 and GCC Clause 17, acceptable deviations (e.g., payment schedule pursuant to ITB Clause 26.5 (c)), spare parts pursuant to ITB Clause 26.3 (d), or quantity variations pursuant to ITB Clause 31. The Price Schedule and Schedule of Requirements deemed to form part of the contract should be modified accordingly.

The Performance Security and Bank Guarantee for Advance Payment forms should not be completed by the bidders at the time of their bid preparation. Only the successful Bidder will be required to provide performance security and bank guarantee for advance payment in accordance with one of the forms indicated herein or in another form acceptable to the Purchaser and pursuant to GCC Clause 7.3 and SCC 11, respectively.

The Manufacturer's Authorization form should be completed by the Manufacturer, as appropriate, pursuant to ITB Clause 13.3 (a).

1. Bid Form and Price Schedules

Date: _____

IFB N°: _____

To: *[name and address of Purchaser]*

Gentlemen and/or Ladies:

Having examined the bidding documents including Addenda Nos. *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to supply and deliver *[description of goods and services]* in conformity with the said bidding documents for the sum of *[total bid amount in words and figures]* or such other sums as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of this Bid.

We undertake, if our Bid is accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

If our Bid is accepted, we will obtain the guarantee of a bank in a sum equivalent to _____ percent of the Contract Price for the due performance of the Contract, in the form prescribed by the Purchaser.

We agree to abide by this Bid for a period of *[number]* days from the date fixed for Bid opening under Clause 22 of the Instructions to Bidders, and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your notification of award, shall constitute a binding Contract between us.

We understand that you are not bound to accept the lowest or any bid you may receive.

Dated this _____ day of _____ 2022.

[signature]

[in the capacity of]

Duly authorized to sign Bid for and on behalf of _____

2-Price Schedule for Goods Offered from Abroad / In-Land

Name of Bidder _____ IFB Number _.

The Bidder shall fill in these Price Schedule Forms in accordance with the instructions indicated. The list of line items in column 1 of the Price Schedules shall coincide with the List of Goods and Related Services specified by the Purchaser in the Schedule of Requirements.

Signature of Bidder _____

Note: In case of discrepancy between unit price and total, the unit price shall prevail.

3. Contract Agreement Form

THIS AGREEMENT made the ____ day of _____ between *[name of Purchaser]* of *[country of Purchaser]* (hereinafter called “the Purchaser”) of the one part and *[name of Supplier]* of *[city and country of Supplier]* (hereinafter called “the Supplier”) of the other part:

WHEREAS the Purchaser invited bids for certain goods and ancillary services, viz., *[brief description of goods and services]* and has accepted a bid by the Supplier for the supply of those goods and services in the sum of *[contract price in words and figures]* (hereinafter called “the Contract Price”).

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:
 - a. The Bid Form and the Price Schedule submitted by the Bidder;
 - b. The Schedule of Requirements;
 - c. The General Conditions of Contract;
 - d. The Special Conditions of Contract; and
3. In consideration of the payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Purchaser to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the Contract
4. The Purchaser hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the contract.

IN WITNESS whereof the parties hereto have caused this agreement to be executed in accordance with their respective laws the day and year first above written.

(FOR THE PURCHASER)

For and on behalf of

Witness

(CLIENT)

Signatures _____

Signatures _____

Name _____

Name: _____

CNIC _____

Title _____

(Seal)

For and on behalf of

Witness

(SERVICE PROVIDER)

Signatures _____

Signature _____

Name _____

Name _____

NIC No: _____

Title _____:

(Seal)

4. Manufacturer's Authorization Form

[See Clause 13.3 (a) of the Instructions to Bidders.]

To: *[name of the Purchaser]*

WHEREAS *[name of the Manufacturer]* who are established and reputable manufacturers of *[name and/or description of the goods]* having factories at *[address of factory]*

do hereby authorize *[name and address of Agent]* to submit a bid, and subsequently negotiate and sign the Contract with you against IFB No. *[reference of the Invitation to Bid]* for the above goods manufactured by us.

We hereby extend our full guarantee and warranty as per Clause 15 of the General Conditions of Contract for the goods offered for supply by the above firm against this Invitation for Bids.

[Signature for and on behalf of Manufacturer]

Note: This letter of authority should be on the letterhead of the Manufacturer and should be signed by a person competent and having the power of attorney to bind the Manufacturer. It should be included by the Bidder in its bid.

5. BID SECURITY DECLARATION FORM

Form of Bid Security

(Bank Guarantee)

[The bank shall fill in this Bank Guarantee Form in accordance with the instructions indicated.]

[Guarantor letterhead]

Beneficiary: *[Employer to insert its name and address]*

RFB (V Request for Bids) No.: *[Employer to insert reference number for the Request for Bids]*

Alternative No.: *[Insert identification No if this is a Bid for an alternative]*

Date: *[Insert date of issue]*

BID GUARANTEE No.: *[Insert guarantee reference number]*

Guarantor: *[Insert name and address of place of issue, unless indicated in the letterhead]*

We have been informed that _____ *[insert name of the Bidder, which in the case of a joint venture shall be the name of the joint venture (whether legally constituted or prospective) or the names of all members thereof]* (hereinafter called "the Applicant") has submitted or will submit to the Beneficiary its Bid (hereinafter called "the Bid") for the execution of _____ under Request for Bids No. _____ ("the RFB").

Furthermore, we understand that, according to the Beneficiary's conditions, Bids must be supported by a Bid guarantee.

At the request of the Applicant, we, as Guarantor, hereby irrevocably undertake to pay the Beneficiary any sum or sums not exceeding in total an amount of _____ (_____) upon receipt by us of the Beneficiary's complying demand, supported by the Beneficiary's statement, whether in the demand itself or a separate signed document accompanying or identifying the demand, stating that either the Applicant:

- (a) has withdrawn its Bid prior to the Bid validity expiry date set forth in the Bidder's Letter of Bid, or any extended date provided by the Applicant; or
- (b) having been notified of the acceptance of its Bid by the Beneficiary prior to the expiry date of the Bid validity or any extension thereto provided by the Applicant, (i) has failed to sign the contract agreement, or (ii) has failed to furnish the performance security, in accordance with the Instructions to Bidders ("ITB") of the Beneficiary's bidding document.

This guarantee will expire: (a) if the Applicant is the successful Bidder, upon our receipt of copies of the Contract agreement signed by the Applicant and the performance security issued to the Beneficiary in relation to such Contract agreement; or (b) if the Applicant is not the successful Bidder, upon the earlier

of (i) our receipt of a copy of the Beneficiary's notification to the Applicant of the results of the Bidding process; or (ii) twenty-eight days after the expiry date of the Bid validity.

Consequently, any demand for payment under this guarantee must be received by us at the office indicated above on or before that date.

This guarantee is subject to the Uniform Rules for Demand Guarantees (URDG) 2010 Revision, ICC Publication No. 758.

[Signature(s)]

Note: All italicized text is for use in preparing this form and shall be deleted from the final product.

Form of Bid Security (Bid Bond)

[The Surety shall fill in this Bid Bond Form in accordance with the instructions indicated.]

BOND NO. _____

BY THIS BOND [*name of Bidder*] as Principal (hereinafter called “the Principal”), and [*name, legal title, and address of surety*], authorized to transact business in [*name of country of Employer*], as Surety (hereinafter called “the Surety”), are held and firmly bound unto [*name of Employer*] as Obligee (hereinafter called “the Employer”) in the sum of [*amount of Bond*]¹ [*amount in words*], for the payment of which sum, well and truly to be made, we, the said Principal and Surety, bind ourselves, our successors and assigns, jointly and severally, firmly by these presents.

WHEREAS the Principal has submitted or will submit a written Bid to the Employer dated the ___ day of _____, 20 __, for the supply of [*name of Contract*] (hereinafter called the “Bid”).

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION is such that if the Principal:

- (a) withdraws its Bid prior to the Bid validity expiry date set forth in the Principal’s Letter of Bid, or any extended date provided by the Principal; or
- (b) having been notified of the acceptance of its Bid by the Employer prior to the expiry date of the Bid validity or any extension thereto provided by the Principal; (i) failed to execute the Contract agreement; or (ii) has failed to furnish the Performance Security, in accordance with the Instructions to Bidders (“ITB”) of the Employer’s bidding document.

then the Surety undertakes to immediately pay to the Employer up to the above amount upon receipt of the Employer’s first written demand, without the Employer having to substantiate its demand, provided that in its demand the Employer shall state that the demand arises from the occurrence of any of the above events, specifying which event(s) has occurred.

The Surety hereby agrees that its obligation will remain in full force and effect up to and including the date 28 days after the date of expiry of the Bid validity set forth in the Principal’s Letter of Bid or any extension thereto provided by the Principal.

IN TESTIMONY WHEREOF, the Principal and the Surety have caused these presents to be executed in their respective names this ___ day of _____ 20 __.

Principal: _____ Surety: _____
Corporate Seal (where appropriate)

(Signature)
(Printed name and title)

(Signature)
(Printed name and title)

¹ The amount of the Bond shall be denominated in the currency of the Employer’s Country or the equivalent amount in a freely convertible currency.

Form of Bid-Securing Declaration

[The Bidder shall fill in this Form in accordance with the instructions indicated.]

Date: *[date (as day, month and year)]*

RFB No.: *[number of Bidding process]*

Alternative No.: *[insert identification No if this is a Bid for an alternative]*

To: *[complete name of Employer]*

We, the undersigned, declare that:

We understand that, according to your conditions, Bids must be supported by a Bid-Securing Declaration.

We accept that we will automatically be suspended from being eligible for Bidding or submitting proposals in any contract with the Employer for the period of time specified in Section II – Bid Data Sheet, if we are in breach of our obligation(s) under the Bid conditions, because we:

- (a) have withdrawn our Bid prior to the expiry date of the Bid validity specified in the Letter of Bid or any extended date provided by us; or
- (b) having been notified of the acceptance of our Bid by the Employer prior to the expiry date of the Bid validity in the Letter of Bid or any extended date provided by us, (i) fail to sign the Contract agreement; or (ii) fail or refuse to furnish the Performance Security, if required, in accordance with the ITB.

We understand this Bid Securing Declaration shall expire if we are not the successful Bidder, upon the earlier of (i) our receipt of your notification to us of the name of the successful Bidder; or (ii) twenty-eight days after the expiry date of the Bid validity.

Name of the Bidder* _____

Name of the person duly authorized to sign the Bid on behalf of the Bidder** _____

Title of the person signing the Bid _____

Signature of the person named above _____

Date signed _____ **day of** _____, _____

***: In the case of the Bid submitted by joint venture specify the name of the Joint Venture as Bidder**

****: Person signing the Bid shall have the power of attorney given by the Bidder attached to the Bid**

[Note: In case of a Joint Venture, the Bid-Securing Declaration must be in the name of all members to the Joint Venture that submits the Bid.]

List of Schools
DISTRICT WISE LIST OF NEW PROPOSED SCHOOL FOR ECD
INTERVENTION BY UNIECF

#	District	Tehsil	UC	EMIS Cioide	Name of School
1	Skardu	Skardu	MC Skardu	51019	Girls Primary School Jinnah Town
2			MC Skardu	51013	Boys Primary School Manthal
3			MC Skardu	51032	GPS Jafari Muhallah
4			Hussainabad	51090	BPS jafferia Hussainabad
5			Hussainabad	51044	Girls High School Hussainabad
6			MC Skardu	51011	Boys Middle School Shingkhani Gond
7			MC Skardu	51006	BMS Nangsoq Olding
8			MC Skardu	51018	Model Middle School St Town
9		Roundu	Roundo	53038	Girls High School Thowar
10			Stak	53075	Boys Primary School Shano Stak
11			Mendi	53066	Girls Middle School Biilamik
12		Gamba	Gamba	51084	Boys Primary School Kushmarah
13			Gamba	52023	GPS Hussain Abad Shagari Kalan
14			Gamba	52016	Boys Primary School Gamba soq
15			Gamba	52006	Girls High School Shagari Bala
1	Shigar	Gulabpur	Gulabpur	72001	Boys High School Wazirpur
2			Gulabpur	72002	Girls High School Wazirpur
4			Gulabpur	72012	Girls High School Gulabpur
5			Gulabpur	72017	Girls Middle School Khurid
6			Gulabpur	72011	Boys High School Gulabpur
7			Tissar	72020	Boys High School Tissar
8			Tissar	72021	Girls High School Tissar
9			Tissar	72023	Boys High School Doko/Sebiri
10			Tissar	72013	Boys High School Doghro
1			Kharmang	Kharmang	Kharmang
2	Olding	81024			Girls PS Sharsay
3	Brisil	81015			PS Mamushthang
4	Hamzigond	81073			Girls PS Ghavis
5	Baghicha	81117			Boys PS Gamba Pari
6	Tolti	81130			Girls PS Hilalabad
7	Katisho	81093			PS Katisho
8	Olding	81036			PS Shiriting
1	Ghanche	Mashabrum	Machulo	63017	MS Talis
2			Thagus	63030	MS Sino

3			G.Kabir	63047	HS Dumsum
4			Kondus	63055	MS Lachat Kondos
5			Saltoro	63058	MS Mandik Saltoro
6		Chorbat	Siksa	64008	Junior Model PS Siksa
7			Siksa	64022	Model PS Kuwas
8			Frano	64019	Girls MS Partook
9		Daghoni	Daghoni	61041	PS Khorokha Balghar
10			Kharkoo	61021	HS Kharkoo Trangzong
11			Thallay	61036	Girls PS Baltoro
12		Ghowari	Kuro	65008	PS Gaintha Ghowari
13			Kuro	65021	PS Farol Kuro
14		Keris	Keris	66001	HS Keris
15		Khaplu	Bara	65002	PS Kharfaq
1	Gilgit	Gilgit	Gilgit	11015	Boys P/S Baseen Paeen
2			Gilgit	11021	Girls H/S No. 2 Gilgit
3			Gilgit	11023	Girls M/S Napura
4			Gilgit	11037	Girls P/S Konodass
5			Gilgit	11089	Girls P/S Paltani Muhallah
6			Gilgit	11025	Girls M/S Amphary
7			Jageer Baseen	11033	Girls M/S Hanzal
8			Nomal	11041	Girls H/S Naltar Paeen
9		Juglote	Damote	12002	Girls M/S Manote
10			Juglote	12003	Girls M/S Wazri Het
11		Danyore	Danyore	13017	Boys M/S Sultanabad
12			Danyore	13049	Girls H/S Jalalabad
13			Sassi	13028	Girls H/S Sassi
14			Datuchi	13004	Girls H/S Farfoo
15			Rahimabad	13066	Girls M/S Jutal Paeen
1	Hunza	Gojal	Gojal-I	32024	Boys HS Gulmit Gojal
2			Gojal-II	32008	Boys HS Sost Gojal
3			Gojal-II	32013	GPS Misgar Gojal
4			Gojal-II	32016	GPS Khuda abad Gojal
5			Gojal-II	32014	GPS Galapan Gojal
6			Gojal-II	32010	Boys PS Khudabad Gojal
7		Shinaki	Shinaki	33007	GPS Center Khanabad Shinaki
8			Shinaki	33006	GPS Hussainabad Shinaki
1	Nagar	Skinderabad	Phaker	42001	Boys HS Phaker
2			Phaker	42002	Boys MS Miacher
3			Skinderabad	42026	Girls SAP Purshon Jaffarabad

4			Ghulmat	42010	Boys HS Minapin	
5			Ghulmat	42013	Boys PS Thole Hopai	
6		Nagar-I	Nagar Proper	41017	Girls MS Nagar Bala	
7			Hoper	41030	Girls MS Hisper	
8			Summayar	41011	Boys PS Askurdass	
1	Ghizer	Gupis	Sumal	23021	Boys High School Sumal	
				Gupis	23002	Girls Middle School Gupis
				Gupis	23008	Boys Middle School Dahimal
2			Phandar	Gupis	23011	Girls Middle School Jandrote
3				Phander	25005	Girls Middle School Phander
				Phander	25004	Girls Middle School Chashi
5				Tero	25018	Boys Priamry School Handrap
6			Yasin	Taus	24022	Girls Middle School Taus
7				Taus	24026	Boys Middle School Sandi
9				Silgan	24035	Boys High School Hundur
10				Silgan	24039	Girls Middle School Barkolti
11				Silgan	24037	Boys Middle School Darkut
				Yasin Proper	24004	Girls Middle School Gindai
		Thoi		24012	Boys High School Thoi	
13			Thoi	24014	Girls Middle School Harp Thoi	
1	Diامر	Goharabad	Goharabad	94005	Boys Middle School Datchi	
2				Goharabad	94009	Boys Middle School Daran
3				Goharabad	94034	Boys High School Gais Bala
4				Thack Niat	95001	Boys High School Niat
5				Gonar Farm	94038	Boys Middle School Manugash
6			Chilas	Thore-Hudur	91024	Boys Middle School Shahimahal Thore
7				MC Chilas	91052	Boys High School Takia Chilas
8				MC Chilas	91055	Boys Primary School Jachan Chilas
9				Khiner Botogah	91041	Boys Middle School Mashih Botogah
10			Darel	Samigal	92053	Boys High School Gayal Darel
11				Manikal	92034	Boys High School Shahimahal Darel
12				Khinbary	92001	Boys High School Dodishal
13			Tangir	Jaglote	93016	Boys Primary School Shumari Tangir
14				Jaglote	93005	Boys High School Lurk Tangir
15				Gabbar	93048	Boys Primary School Darkali Bala
1	Astore	Astore	Doyan	101005	Boys PS Moglokhoh Bunji	
3				Doyan	101006	Public School Bunji
4				Doyan	101011	Boys PS Khudkisht
5				Louse	101081	Boys MS Hupuk

6		Louse	101082	Girls MS Hupuk
7		Gudai	101048	Girls PS Nowgam
8		Gudai	101052	Boys MS Bobin
9	Shunter	Rehmanpure	102027	Girls HS Tarishing
10		Rehmanpure	102033	Boys MS Ropal
11		Rehmanpure	102028	Boys MS Rehmanpure
12		Rehmanpure	102030	Boys MS Zaipure
13		Rehmanpure	102031	Boys MS Nakay

Detail of Cost Estimates

S.#	Budget Head	Unit Description	Unit Cost	Qty	# School	Total Amount in PKR
A-	ECE Supplies Cost					
1	Physical facilities					
	Wall Painting + Stickers	Per School		1	120	
	Carpet with underlay	Per School		1	120	
	Plastic setting mats	Per School		2	120	
	Create bulletin or activity boards (2.5ftx 4ft)	Per School		1	120	
	Lighting	Per School		4	120	
	Total Physical facilities					
2	Language and Library Corner					
	Alphabet Puzzle English	Per School		5	120	
	Alphabet Puzzle Urdu	Per School		5	120	
	Sand paper Letters (English) (Should be laminated)	Per School		2	120	
	Sand paper Letters (Urdu) (Should be laminated)	Per School		2	120	
	Phonetic Object Box (Will be developed by teachers during ECE training)	Per School		2	120	
	Alphabets (Urdu)	Per School		2	120	
	Alphabets (English)	Per School		2	120	
	Basic vocabulary cards with pictures (sets)	Per School		4	120	
	Book Rack	Per School		1	120	
	Big Book/Story Books covering Pre-Schools Skills	Per School		30	120	
	Flash cards (Sets of 7 Flash Card) including animal, birds, plants, seasons, professions, transportations, parts of the body, vegetables, foods, hand washing steps, (Available charts on the above-mentioned themes can be cut and pasted on hard charts)	Per School		10	120	
	Jolly Phonics (Sets) as follows					
	Finger Phonics Big Books (1-7)	Per School		1	120	
	Cards (Set of 4 Boxes)	Per School		1	120	
	Wall Frieze (pack of 7 strips)	Per School		1	120	
	JP Teachers Book (Coloured)	Per School		1	120	
	Word Book	Per School		1	120	
	JP Pupil Book 1 (Colour)	Per School		1	120	
	JP Pupil Book 2	Per School		1	120	
	JP Pupil Book 3	Per School		1	120	
	Little word books complete set (pack of 14)	Per School		1	120	

	Orange Level Set (pack of 21)	Per School	1	120	
	Letter Sound Strip (Pack of 30 strips)	Per School	1	120	
	Tricky words Poster	Per School	1	120	
	The Phonics hanbook	Per School	1	120	
	Magnetic lettters (tub of 106)	Per School	1	120	
	JP Alternative Spelling and Alphabet Posters	Per School	1	120	
	Total Language and Library Corner				
3	Basic Mathematical Concepts				
	Spindle box	Per School	1	120	
	Measuring cups and funnels	Per School	2	120	
	Abacus wooden	Per School	2	120	
	Geo Boards (With Rubber Bands)	Per School	4	120	
	Wooden Number Card	Per School	2	120	
	Counting frame	Per School	2	120	
	Geometrical Shapes (Triangle, Circle and Square)	Per School	4	120	
	Sand paper number	Per School	1	120	
	Blocks 4 different shapes medium size	Per School	2	120	
	Total Basic Mathematical Concepts				
4	Creative Art				
	Pattern Blocks (Set of 250 Pieces)	Per School	1	120	
	Tangram Fun Kit (Shapes Puzzle) 32 Pcs	Per School	2	120	
	String Along Shapes Kit	Per School	1	120	
	Play Dough (Different colors)	Per School	12	120	
	Art Supplies Crayons, water color, color pencils, color pages, water color, brush, pencils, sharpers, Eraser	Per School	1	120	
	Total Creative Art				
5	Science corner				
	Clock Game Set (4 clocks) (will be prepared during ECE teachers' Training)	Per School	2	120	
	Fruit Tray	Per School	1	120	
	Weather Chart	Per School	1	120	
	Mirror with Frame	Per School	1	120	
	Texture Box fuzzy, metallic, cranky, wavy, rough, hard, silk, soft, bumpy	Per School	1	120	
	Transportation tray (Toy land, sky, water transport	Per School	1	120	
	Total Science corner				
6	Home corner				
	Home Appliances (models= Hand fan, TV, Kitchen washroom, bedroom, common room set etc.)	Per School	1	120	
	Plastic Animals and birds	Per School	1	120	
	Fruit and vegetables sets (Hard plastic)	Per School	1	120	

	Tape recorder & radio	Per School	1	120
	Comb	Per School	1	120
	Mirror	Per School	1	120
	Apron	Per School	1	120
	Dressing Frames	Per School	1	120
	Total Home corner			
7	Classroom Environment			
	Washing Lines with Clips	Per School	1	120
	Posters on health and Hygiene	Per School	1	120
	Plastic Soft Ball (dozen)	Per School	1	120
	Skipping Ropes	Per School	1	120
	Bat Ball (Small hard elastic)	Per School	1	120
	Basket (Medium)	Per School	1	120
	Bowls (Medium, Large) Airtight big jars to keep the items Basket (Medium)	Per School	5	120
	Shelves for learning corners	Per School	1	120
	Bowls/Jars	Per School	5	121
	World map inset (puzzle) Map of Pakistan puzzle	Per School	1	120
	Total Classroom Environment			
8	List of Teaching and Learning Material – Consumables			
	Paper (dasta)	Per School	2	120
	Cotton string to display material	Per School	1	120
	White Charts	Per School	20	120
	Poster Color	Per School	3	120
	Colour Brush set	Per School	2	120
	Wooden Glue (German Glue)	Per School	1	120
	White Glue (Bia Bottles)	Per School	1	120
	Scotch Tape (1 Inch)	Per School	1	120
	Masking Tape (1 Inch)	Per School	1	120
	Colour Pencils (Deer)	Per School	3	120
	Crayons (Large)	Per School	3	120
	Nail Cutter	Per School	1	120
	Permanent marker	Per School	2	120
	Lead Pencils (Pkt)	Per School	2	120
	Steel Slate	Per School	5	120
	Thumb Pins (pkt)	Per School	2	120
	Rubber (Eraser) (Pkt)	Per School	2	120
	Sharpeners Plastic (Pkt)	Per School	2	120
	Picture charts	Per School	1	120
	Scissors	Per School	2	120
	Total List of Teaching and Learning Material – Consumables			
9	Furniture Specification			
	Floor Sitting Table (Foldable)	Per School	4	120

	Chairs for Children	Per School	20	120	
	Library Rack (Colored) as per theme colour of the corner & Fixed with wall.	Per School	1	120	
	Multi-Colour Rack	Per School	2	120	
	Shoe Rack (Colored)	Per School	2	120	
	Cupboard	Per School	1	120	
	Total Furniture Specification				
10	Decoration and Environment				
	Parachute Hanging	Per School	1	120	
	Animal Frames	Per School	4	120	
	Hanging Stars	Per School	4	120	
	Total Total Furniture Specification				
	Sub Total (A-ECE Supplies Cost 1-10)				
B	Development & Printing of Training Material/manual	Per School			
	Development & Printing of Teacher Training manual	Per School	1	120	
	Development & Printing of lesson plans for 30 weeks	Per School	1	120	
	Total Development & Printing of Training Material/manual				
C	Training of ECE/ECD Teachers and Master Trainers				
	Training of 240 ECE Teachers for 14 days for 10 cohorts	Person	240	1	
	TA/DA of 240 participants (As per GB Government TA/DA rules*)	Person	240	1	
	Ten (10) Master Trainers Cost (B&L Honorarium)	Person	10	1	
	Total Training of ECE/ECD Teachers and Master Trainers				
D	HR, Operational & other Misc. cost				
	HR	Person	2	3	
	Transportation	Per School	120	1	
	Administrative Expenses	Per School	120	1	
	Total HR, Operational & other Misc. cost				
	Grand Total				

Training Cohorts

S. #	District	Schools	Teachers	Training Cohort
1.	Gilgit	15	30	1
2.	Ghizar	15	30	1
3.	Hunza	8	16	1
4.	Nagar	8	16	1
5.	Skardu	15	30	1
6.	Ghanche	15	30	1
7.	Shigar	9	18	1
8.	Kharmang	8	16	1
9.	Diamer	15	30	1
10.	Astore	12	24	1
	Gilgit-Baltistan	120	240	10



GOVERNMENT OF GILGIT-BALTISTAN
GILGIT-BALTISTAN SECRETARIAT
FINANCE DEPARTMENT

Gilgit, dated, the 17th July, 2024

NOTIFICATION

No.Fin-Reg-1(3)/2024-25: Consequent upon the approval of Gilgit-Baltistan Assembly and as authenticated by the Governor Gilgit-Baltistan, the Government of Gilgit-Baltistan has been pleased to sanction the Revision of rates of **Travelling/Daily Allowance** on official duty within the country for the civil employees of Government of Gilgit-Baltistan on the analogy of Federal Government with effect from **1st July, 2024**. The rates of Travelling/Daily Allowance shall be revised as follows:

BPS	Existing (Rs.)		Revised (Rs.) (w.e.f. 1 st July, 2024)	
	Ordinary Rates	Special Rates	Ordinary Rates	Special Rates
1-4	496	800	744	1200
5-11	624	800	936	1320
12-16	1120	1440	1680	2160
17-18	2000	2560	3000	3840
19-20	2480	3280	3720	4920
21	2800	4000	4200	6000
22	2800	4800	4200	7200

- Ordinary rates shall be applicable to the employees of GB Government while travelling within 10 districts of GB on official tours.
- The other terms and conditions of Office Memorandum issued by Finance Division (Regulation Wing), Islamabad vide No.F.7(3)R-10/2023 dated 6th August, 2023 shall remain the same.

(Abid Ali Baig)
Section Officer (Regulations)
PH:05811-960419

Distribution for information & necessary action:

- The Accountant General, Gilgit-Baltistan, Gilgit.
- The All Administrative Secretaries _____
- The Registrar Supreme Appellate Court, GB.
- The Registrar, GB Chief Court.
- The Registrar, Gilgit-Baltistan Service Tribunal.
- The Election Commissioner GB.
- The DG Chairman Inspection Team GB, Gilgit.
- PS to Minister Finance, GB.
- PS to Secretary Finance, GB.
- Office copy.

