



TENDER NOTICE

(Hiring of Contractor / Supplier for the Financial Year 2026-27)

The Office of the Chief Conservator Forests, Gilgit-Baltistan, invites sealed tenders from financially stable, registered firms, authorized distributors, suppliers, and contractors registered with the Securities and Exchange Commission of Pakistan (SECP) or Form-C. The procurement will fulfill needs for stationery items, repair of vehicles, and miscellaneous items at Gilgit for the Financial Year 2026-27.

As per the provisions of the GB PPRA Rules, funding and budget allocations for this subject tender are structured under the following provisions:

1. Regular Budget (FY 2026-27)
2. Budget available under Annual Development Programme (ADP), Public Sector Development Programme (PSDP), and Forest Wildlife & Environment (FWF) Projects.
3. Budgetary provisions allocated under Donor-Funded Projects

PROCUREMENT CATEGORIES

Supply of Stationary Items	Bid security	Date and time of closing	Date and time of opening
Repair of Transport (Vehicles & Motorcycle)	5%	25 th Sep, 2026 10:30 AM	25 th Sep, 2026 11:30 AM

TERMS AND CONDITIONS:

1. Bidding will be conducted through the Single Stage-Single Envelope procedure as specified in the Public Procurement Rules (PPRA) on an item-wise basis.
2. For (Repair of Transport), bidders must quote consolidated rates that are fully inclusive of all applicable labor charges and service costs. Separately invoiced labor charges will not be entertained.
3. Bidders must be actively registered with SECP/Form-C registry and must be on the Active Taxpayers List (ATL) of the FBR/GB Revenue Authority of applicable.
4. A valid, legal affidavit on stamp paper worth Rs. 100/- must be included with the tender documents, verifying that the bidder has never been blacklisted by any Government, Semi-Government, Autonomous Body, or PPRA entity.
5. Irrational or below-market rates, as determined objectively by the Departmental Tender Proceeding Committee, will be considered non-responsive and summarily rejected.
6. A 5% Bid Security of total sanction budget for 2026-27 must accompany the tender documents in the form of a Cash Deposit Receipt (CDR), a Scheduled Bank of Pakistan. No tender will be accepted without valid security.
7. The participating firm/supplier/contractor must have its own shop and workshop facility. The Tender Committee shall physically inspect and verify the existence, ownership/possession and operational status of the shop/workshop. Failure to satisfy the Committee regarding the availability of the required facilities may render the bidder non-responsive.
8. Sealed bids must be physically delivered to the Office of the Chief Conservator Forests, GB, located near Beb-e-Gilgit Jutial, Gilgit. Bids will be opened in the presence of bidders or their authorized representatives who choose to attend.
9. Supplies and contract finalization shall strictly be subject to the release of funds and actual availability under the Regular, ADP, PSDP, FWF, or Donor-Funded project allocations.
10. Detailed bidding documents containing explicit item specifications can be obtained directly from the office of the undersigned during standard official working hours.
11. The Department reserves the right to accept or reject any or all bids under the statutory coverage of the GB PPRA Rules 2021.

(MUJEEB SARDAR)
DIVISIONAL FOREST OFFICER
Direction, Monitoring & Evaluation